

**ST. OLAVE'S ANGLICAN CHURCH
ANNUAL VESTRY REPORT
2022**

**For Early Release – Sunday February 19, 2023
Annual Vestry Meeting to be held on Sunday February 26, 2023**

- (A) Order of Business
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**ANNUAL VESTRY MEETING
SUNDAY, FEBRUARY 26, 2023**

ORDER OF BUSINESS

1. The Rector takes the Chair.
2. Opening Prayers
3. Approval of Last Year's Minutes
4. Bishops' Pastoral Letter to Vestries
5. Rector's Report
6. Churchwardens' Report
7. Churchwardens' Financial Report and Approval of 2022 Financial Statements
8. Motion to Appoint Auditor for 2023
9. Presentation and Approval of 2023 Budget
10. Investment Fund Committee Report
11. Envelope Secretary's Report
12. Appointment of Rector's Warden and Deputy Rector's Warden
13. Election of People's Warden and Deputy People's Warden
14. Election or Appointment of other officers and Committee Chairs
15. Membership of Advisory Board
16. Accessibility Presentation
17. Diocesan Social Justice Initiative
18. Presenting of Reports of all Parochial Organizations (to be approved as a block with opportunity for comments and questions)
19. Other Business
20. Motion for Adjournment
21. The Grace

**MINUTES OF THE 2021 VESTRY MEETING
HELD BY ZOOM
SUNDAY, FEBRUARY 27, 2022**

The Vestry Meeting was preceded by a service of Morning Prayer, in-person and live streamed.

OPENING

The Rev'd Robert Mitchell called the Vestry Meeting to order at 12:36 p.m. Rev'd Mitchell opened the meeting with a prayer for the parish and a prayer for the meeting. Judy Beal served as Vestry Clerk.

The agenda and guidelines for Zoom meeting were reviewed.

Meeting Chairperson: Rev'd Robert Mitchell

Meeting Administrator: Janice Douglas

**APPROVAL OF MINUTES OF VESTRY MEETING
HELD FRIDAY, FEBRUARY 28, 2021 (A.1 – A.7)**

MOTION: It was moved by David Hutcheon and seconded by Annis Tebbutt that minutes of the 2020 Vestry meeting held on February 28, 2021, be adopted as written. **CARRIED.**

BUSINESS ARISING

Church Wardens' Report (Minutes page A.2) – Regarding organ restoration and repairs project, Dale Allen asked if the transfer of blowers had been completed. Janice Douglas, supported by Dr. Hanné Becker, responded that this work has not been done and there has been no update on a timeline for completion.

Accessibility Viability Committee Report (Minutes page A.5) – Dale Allen asked if the Committee had presented their conclusions and recommendations to the Corporation by May 2021 as intended. Allan Taylor responded that this project has been added to the overall view of capital requirements. The committee is to be reformed in 2022.

THE COLLEGE OF BISHOPS PASTORAL LETTER TO VESTRIES (B.1 – B.2)

The Rector encouraged everyone to read the pastoral letter and explained the Diocesan restructuring that is in progress.

RECTOR'S REPORT (C.1 – C.2)

In spite of the pandemic, the Rector commented that we have emerged from 2021 in good shape financially and in worship opportunities, both in-person and on-line. Thanks to everyone who has made this possible. Thanks be to God!

The Rector reflected on wonderful occasions that took place in 2021 – the ordination of the Rev'd Dr. Jim Leatch, the wedding of the Rev'd Alexandra Stone, welcoming back Brittany Hudson, and welcoming Dr. Hanné Becker.

He wished to thank the Wardens and Treasurer. They are all incredibly talented people and we are very blessed by their participation. They are serving our parish very well and we all owe them a debt of gratitude.

He noted that there are too many others to mention. Thanks to all for their contributions to St. Olave's.

The Rector has been working on a book entitled “These our Prayers”. It is to be released this Spring. He is grateful to Janice Douglas for her assistance with this project.

He wished to thank the staff – Dave Webb and Judy Beal. They work very hard and accomplish a lot on limited hours. Their efforts are gratefully appreciated.

CHURCHWARDENS’ REPORT (D.1 – D.4)

Janice Douglas noted that 2021 was a very busy year. She thanked the Rector for his accolades. Yes, it is a lot of work, but the team of Wardens enjoy working together, making use of their various skills.

She reviewed the Wardens’ report noting in particular the charts on page D.3. Since March 2020 there have been 74,000 viewers on our YouTube channel. Website traffic also continues to grow.

Dave Taylor commented that the social media activity has been sensational. He hopes that we will be able to continue this outreach as we return to normal. The Rector responded that this is definitely our plan and that we have invested in permanent live stream equipment with that intention.

Thanks to Janice Douglas and the “crows' nest” team for running the live stream equipment. The services are also posted on YouTube and are being viewed by people across the country. Some of the viewers have become regular donors.

Janice wished to acknowledge help received from Kris Morra at All Saints Kingsway, as a testament to churches helping churches. She also noted that this type of initiative begins with leadership from the top and thanked the Rector for his support and encouragement.

PRESENTATION OF HIGHLIGHTS OF 2021

A brief video presentation featured highlights from 2021.

CHURCHWARDENS’ FINANCIAL REPORT AND APPROVAL OF 2021 FINANCIAL STATEMENTS

TREASURER’S REPORT (E.1 – E.7)

Annis Tebbutt reviewed the accounting of our financial transactions as reported in the Treasurer’s statements and summaries.

(E.3) The undesignated givings totaled \$173,094 representing 89% of budget. Other gifts were listed as a memo item and included generous donations in the amount of \$63,811. Total Givings: \$236,905.

(E.3) Other Revenue includes all other sources. The Capital Fund Money Market Account is new for 2021 and was established to be proactive not reactive. It is based on a two-year target plan. Funds were withdrawn in 2021 based on the two-year plan and investment dividends are going back into the fund rather than into our operating account. The government CEWS benefit was extended into 2021. A Reach Grant was received for the purchase of live-stream equipment. The Curacy Grant was funded by a generous donation making it possible for Rev’d Alexandra Stone to stay with us longer than originally expected.

Total Operating Revenue totaled \$316,497 representing 104% of budget.

(E.4 – E.5) Expenses were very close to the budgeted amounts. Total Operating Expenses totaled \$339,347 representing 106% of budget. It was noted that “Lead Kindly Light” was not part of the operating budget.

(E.6) Non-Operating Income and Expenses Statement includes Capital income and expenses, as well as Second Century, PWRDF, and Romania mission funds.

(E.7) The 2021 Quarterly Givings – Target and Actual chart was prepared with the help of Envelope Secretary, Doug Hewitt. It shows traditionally strong results in the fourth quarter.

AUDITED FINANCIAL STATEMENTS (Posted on Website)

The audited financial statements were prepared by Walsh and Company. They were received yesterday (Saturday February 26) and have been posted on the website.

The Statement of Operations (audit page 4) was displayed on the screen with notes explaining several of the auditor's categories. Of particular note, the transition of capital fund interest. The total does not include capital fund transfers. This is an accounting procedure for transfer between funds.

Annis Tebbutt noted the breakdown of the various funds included in this statement.

The Statement of Fund Balances (audit page 5) and Statement of Cash Flow (audit page 6) were reviewed. It was noted that the Consolidated Trust Fund was added to the statements as an asset this year.

Annis Tebbutt wished to thank the Wardens, Karen Bennedsen, and Judy Beal for their assistance.

MOTION: It was moved by Dale Allen and seconded by Bill Wilson that the Treasurer's 2021 Financial Statements and the 2021 Audited Financial Statements be approved. **CARRIED.**

PRESENTATION AND APPROVAL OF 2022 BUDGET (F.1 – F.5)

(F.1) The pre-amble to the budget was reviewed. Janice Douglas noted that the budget was a group effort and had been presented to Advisory Board for feedback. She reviewed the following points:

1. We know that people (parishioners and otherwise) value the meaningful worship experiences and programs that our clergy, staff and volunteers work very hard to produce week after week, and that people have expressed their appreciation for these experiences during the pandemic.
2. We know that our supporters are giving very generously.
3. We know that we have a capital investment fund and consolidated trust fund totally almost \$1 million that must be stewarded very carefully to support our ministry today and tomorrow.
4. We know that our expenses are fairly steady from year to year.

(F.3) Items that exceeded budget in 2021 were identified (curacy and livestream equipment in worship, both of which were covered through donation or grant respectively). Two years of pandemic created anomalies making it necessary to look back at more normal years for budgeting purposes. The budget was reviewed, focusing on some highlights including the shifting of designated from other revenue to undesignated revenue. Memorial gifts are to be allocated as undesignated. It was noted that a bequest is not the same as a memorial gift. Bequests are transferred to the capital fund. A budgeted amount will be requested from the capital fund. We are no longer receiving the direct deposit of capital investment interest.

(F.4) It was noted that the Diocese has granted a Jubilee covering allotment for the month of January. Cost of Living Allowance (COLA) is set by the Diocese. The recommendation for 2021 was 0%. The Diocese has recommended 3% for 2022. The budgeted amount for music has been increased for 2022 as the choir and paid leads gradually return to a full choral program. The increase in church operating expenses is based on the return to regular usage, requiring caretaking and cleaning to make the building safe, and is an outward indication to our neighbours that we are properly maintaining our property.

MOTION: It was moved by Dale Allen and seconded by the Rev'd Dr. Jim Leatch that the Churchwardens' 2022 budget be adopted. **CARRIED.**

MOTION TO APPOINT AUDITOR FOR 2022

MOTION: It was moved by David Hutcheon and seconded by Carol Ambler that Walsh & Company Chartered Professional Accountants of Toronto be appointed auditor for the 2022 fiscal year.

CARRIED.

CAPITAL INVESTMENT FUND COMMITTEE REPORT (G.1 – G.5)

David Hutcheon commented that he was very proud of this year's committee. He will be stepping down as Chairperson but he would be happy to continue to serve as a committee member. He expressed appreciation for previous members who had created the Second Century Mission Fund and the Capital Investment Fund. He wished to thank this year's Wardens for adopting a two-year rolling budget. He paid tribute to John Drake for his insight and thanked him for his expertise. Although John is stepping down as a member of the Capital Investment Fund Committee, the church will continue to be well served by the Drake family as Martha continues as Chairperson of the Stewardship Committee.

MOTION: It was moved by David Hutcheon and seconded by Paul Scrivener that the Capital Investment Fund Committee report for 2021 be approved. **CARRIED.**

The Rector thanked David Hutcheon for his leadership on this Committee.

ENVELOPE SECRETARY'S REPORT (H.1 – H.3)

Janice Douglas and Annis Tebbutt have worked closely with Doug Hewitt throughout the years. We were encouraged to read his report and consider where our givings land in the pie charts shown on page H.2.

MOTION: It was moved by Martha Drake and seconded by Dale Allen that the Envelope Secretary's report for 2021 be approved. **CARRIED.**

ELECTIONS AND APPOINTMENTS (J.1 – J.3)

APPOINTMENT OF RECTOR'S WARDEN AND DEPUTY RECTOR'S WARDEN

The Rector appointed Janice Douglas as Rector's Warden and Allan Taylor as Deputy Rector's Warden. He is delighted that they are both willing to continue in these positions.

ELECTION OF PEOPLE'S WARDEN AND DEPUTY PEOPLE'S WARDEN

Sharm Powell was nominated to serve as People's Warden. Carol Ambler was nominated to serve as Deputy People's Warden.

There were no further nominations. Sharm Powell and Carol Ambler were elected by acclamation.

ELECTION OR APPOINTMENT OF OTHER OFFICERS AND COMMITTEE CHAIRS

Names of those to be elected or appointed were listed on pages J.1 – J.3.

The following appointments were added to the list:

Envelope Secretary – Doug Hewitt

Building and Maintenance Committee Co-Chairs – Allan Taylor and Henry Jeens

There were no additional nominations. All those listed were acclaimed.

Congratulations and thank you to all who have accepted election or appointment to serve during the year 2022-2023.

MOTION: It was moved by Carol Drummond and seconded by David Hutcheon that Janice Douglas, Sharm Powell, Allan Taylor, Carol Ambler, and Annis Tebbutt be authorized to be signing officers for the term beginning today and ending at the next Annual Vestry meeting in 2023. **CARRIED.**

PRESENTING OF REPORTS OF ALL PAROCHIAL ORGANIZATIONS (K.1 – X.1)

- Altar Guild
- Anglican Church Women
- Arts Guild
- Interim Director of Music
- Hospitality Committee
- Junior Church
- Mission Action Planning (MAP)
- Property Management
- Religious Education and Related Events
- Romania Mission Fund
- Second Century Mission Fund
- Stewardship
- Synod
- Youth Group

There was an opportunity to speak to each report and ask questions as they were presented.

Altar Guild Report Flower Ministry (K.2)

Thank you to Caroline Audet for this ministry.

Junior Church (P.1)

Brittany Hudson was thanked for working through the challenges of recurring shutdowns.

Property Management Report (R.1 – R.3)

Sheila Tait reported that there was one casualty. One of the new windows was cracked on installation. It will be replaced.

Second Century Mission Fund Report (U.1 – U.3)

As noted in the highlights video, large donations were given to the Scott Mission and All Saints Community Centre in 2021.

MOTION: It was moved by Jim Shapland and seconded by the Rev'd Dr. Jim Leatch that all of the committee reports for 2021 be approved. **CARRIED.**

SOCIAL JUSTICE VESTRY MOTION 2022: JUSTICE FOR WORKERS (Y.1 – Y.2)

This Diocesan motion was included in the Vestry report for our perusal.

VESTRY REPORT ADDENDUM

**BUILDING AND MAINTENANCE COMMITTEE REPORT
(FORMERLY ACCESSIBILITY COMMITTEE)**

Allan Taylor reported that it was realized that the accessibility project would involve plumbing, electricity, a building addition, and the installation of a lift. It is necessary to consider how the building is used and how it will be used in the future. Other needs have also been identified such as a generator and air conditioning. A new committee is to be formed. They will work closely with the Property Committee to avoid duplication of efforts. The goal for 2022-2023 will be to research, record, and plan.

MOTION: It was moved by Martha Drake and seconded by Craig Douglas that the Building and Maintenance Committee Report for 2021 be approved. **CARRIED.**

PRESENTATIONS

Sincere thanks to:

David Hutcheon – We are deeply grateful for his efforts as Chairperson of the Capital Investment Fund Committee and his willingness to continue as a member of the Committee.

Jean Lilley – Who served as Chairperson of the Second Century Committee for many years. Jean resigned from this position in June 2021. Carol Drummond is the new Chairperson of this committee.

Karen Bennedsen – Who is stepping down as Bookkeeper. We are grateful for the many hours that she spent on this very important task. Annis Tebbutt (*and Judy Beal*) have been especially thankful for her help.

MOTION FOR ADJOURNMENT

MOTION: It was moved by Jim Shapland and seconded by David Hutcheon that the meeting be adjourned.

The Rector thanked everyone for their time and their questions. We are delighted that you joined us for this meeting.

THE GRACE

The meeting adjourned at 2:29 p.m.

Minutes taken by Judy Beal

Please Note:

These Minutes were made available to the Senior Wardens for review.

IN ATTENDANCE

Dale Allen
 Carol Ambler
 Caroline Audet
 Judy Beal
 Dr. Hanné Becker
 Bette Birmingham
 Heather Cosgrave
 William Cowling
 Craig Douglas
 Janice Douglas
 John Drake

Martha Drake
 Carol Drummond
 Joan Funnell
 Susan Henry
 Brittany Hudson
 Cathy Hutcheon
 David Hutcheon
 Rev'd Dr. Jim Leatch
 Rev'd Robert Mitchell
 Sharm Powell
 Paul Scrivener

Aden Shapland
 Jim Shapland
 Judy Sher
 Leslie Stafford
 Sheila Tait
 Allan Taylor
 Dave Taylor
 Maureen Taylor
 Annis Tebbutt
 Bill Wilson

The College of Bishops Pastoral Letter to Vestries, 2023

to be read or circulated on the Sunday of the parish's annual vestry meeting



Diocese of Toronto
Anglican Church of Canada

To the clergy, churchwardens, and parishioners of the Diocese of Toronto:

Dear friends,

Grace to you and peace from God our Father and the Lord Jesus Christ (2 Cor. 1:2)

As we come to our Annual Vestry Meetings, it is a good time for us to reflect with thanksgiving on the past and look with a sense of hopefulness to the year ahead.

The past year was significant in many ways in the life of our Diocese. First, we have been returning to some sense of normalcy after two years of Covid lockdowns and restrictions. While we continue to urge parishes to exercise caution, many of our communities have returned to something that resembles our pre-pandemic life together. We thank God that the worst of the pandemic now seems behind us.

Of course, parishes are continuing to grapple with the effects of Covid. Many of our churches continue to experience a decrease in Sunday attendance, fewer volunteers to fill key parish roles, and a diminished number of regular financial givers. Clergy and lay leaders also continue to experience a deep sense of fatigue and anxiety about the future. In that light, we continue to encourage a gentleness with one another and a renewed commitment to self-care as we navigate post-pandemic realities. Over the past year, we have been pleased to offer a mini-Sabbatical opportunity for clergy. These ten days – taken together or broken up – are intended for rest and renewal. We have been delighted to hear that many clergy have already taken a mini-Sabbatical or have made plans to do so in 2023.

The past year also saw the launch of “Cast the Net”, a strategic visioning process for our Diocese. Aably led by the Very Reverend Peter Elliott, Canon Ian Alexander and Dr Anita Gittens, ODT, the Cast the Net team has surveyed the clergy in the Diocese in various consultations, and is now engaging lay people from every parish across the Diocese. Based on John 21, this Biblically-grounded initiative is seeking to help us chart of path forward as a Diocese. We eagerly anticipate a full report from the Cast the Net team at our Synod next November.

Our restructuring of episcopal leadership also continued through 2022. The Episcopal Leadership Implementation Team followed up the good work of the Episcopal Leadership Working Group and brought forward a model for raising up and deploying territorial archdeacons and canon administrators to assist the bishops in their work. Interviews took place in November, leading to the appointment of four new archdeacons and one new canon administrator. Many of you were present at the Cathedral on January 15 as Archdeacon John Anderson, Archdeacon Theadore Hunt, Archdeacon Steven Mackison and Archdeacon Cheryl Palmer and Canon Laura Walton were collated. They have now begun their work and are already helping to share ministry with the College of Bishops.

After twenty years of service, Canon Clare Burns also retired as our Chancellor and is now Chancellor Emeritus. We are grateful for Clare’s ministry and are also delighted to welcome Marg Creal our new Chancellor. Those of you who were present at the New Year’s Levee on January 1 will remember the joy of Chancellor Creal’s installation.

Our work in the area of anti-bias and anti-racism (ABAR) also continued in 2022. The workshops for clergy concluded last year and we began to roll out the parish-based program. Clergy and lay facilitators are now trained to visit parishes and lead this important work. The ABAR Pod has also been formed to lead the ongoing work of dismantling bias and racism in our structures. May God continue to bless our efforts and encourage us in this vital work.

As we look ahead to a new year, we do so with a sense of great hope. Our beloved Church has changed dramatically over the past few years and will continue to change. But God is present and faithful, and our proclamation and sharing in the redemptive love of God in Christ continues to be the mission to which we are called.

Be assured of our prayers for each of you as you meet for your Annual Vestry Meeting. We want to express our profound thanks to all who exercise leadership in the Diocese of Toronto. Whether you are stepping down from a particular ministry, or continuing on, or taking up a new role this year, thank you for your commitment and faithfulness. You are a blessing to the Church in our Diocese.

We write this letter on the Feast of the Conversion of St. Paul. As the Church celebrates the beginning of Paul's evangelistic ministry to the Gentiles, please join us in praying and working for the extension of the Gospel in every place, and for the renewal of the Church in our midst.

Yours faithfully in Christ Jesus,

The Right Rev. Andrew J. Asbil
Bishop of Toronto

The Right Rev. Riscylla Shaw
Suffragan Bishop of Toronto

The Right Rev. Kevin Robertson
Suffragan Bishop of Toronto

RECTOR'S REPORT – 2022

I ended my report to vestry last year saying this: “I pray that when I sit down to write my report in February of 2023, lockdowns, masks and physical distancing will all be long forgotten.” Well ... sort of. We are certainly in a much better place this February than we were last February. Life has, indeed, gone back to normal in many ways. But, of course, Covid is still with us and, it seems, may always be with us. And the threat of a return to the lockdowns of the past continues to loom over us. But that being said, church in 2023 is, thankfully, beginning to look and feel more and more like church as we know and love it. Slowly, but gradually, more people are returning to in-person worship. Most of our programmes have been restarted. And we are beginning to feel more confident about planning future events and services without the constant fear that such plans may be in vain.

While 2022 was full of uncertainty and risk, I am pleased to say that, as will be reported elsewhere, we finished the year with the highest level of givings for operations in the history of our parish. What's perhaps even more surprising is that our previous high-water mark for givings was reached in 2020, the very year the world was shut down and church was completely online for nearly ten months. And this generosity extends far beyond just financial gifts. We are blessed by a plethora of talented, committed and passionate laity and lay leaders who have continued to give of their time to make this parish thrive and grow despite the enormous challenges of these pandemic years. I think all of this says something important about our parish: in the face of adversity, we rise to the challenge.

And I believe that this fighting spirit is ingrained in the DNA of St. Olave's. For much of our 136 year history, we have defied the odds, punched above our weight, and overcome the obstacles set in our path. There's an inner strength and resilience that has consistently defined the people of this parish throughout the generations up until the present day. I give thanks to God frequently that he has blessed us in this way. And I am deeply grateful to all of you who, time and time again, have demonstrated your unwavering commitment to this place.

Of course, we still face many challenges and there is much work to be done. Our in-person attendance is still far below what it had been before the pandemic. While we will continue to produce high quality online services for those who are unable to attend because of health concerns or geography, we want to see our building full of people. Community is the heart of parish life and it is vital that we come together to laugh and sing and learn together. If your health allows it, and you haven't yet got back into the routine of regular attendance, I encourage you to think about coming back. We miss you and we believe that you will be better off for it!

Our parish had some significant ministry transitions in 2022. On February 10, Bishop Asbil appointed the Rev'd Dr. PJ Carefoote as an Honorary Assistant at St. Olave's, and we are greatly enriched by his ministry with us. We also welcomed Siobhan Carmichael to the role of Junior Church Coordinator and she has been doing an exceptional job reenergizing that programme after nearly three years of disruptions. And we were joined by Jeremy Tingle who continues to serve as our Interim Director of Music, and who rose to the challenge of pulling together Lessons and Carols and Christmas services with only a few weeks notice! I am truly blessed by the depth and

breadth of the ministry team at St. Olave's and not a day goes by where I don't count these blessings.

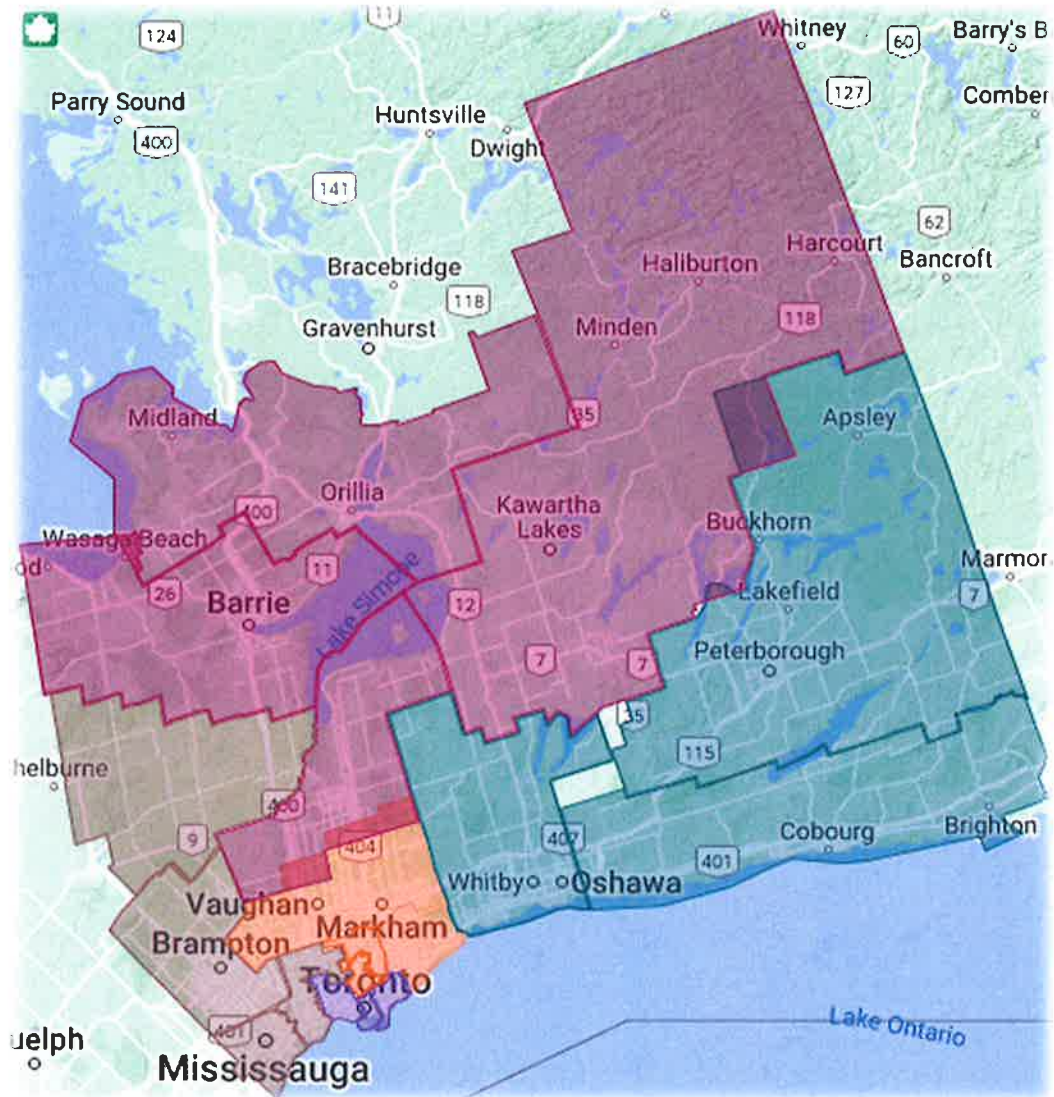
In the fall of 2022, we completed our participation in a programme offered by the Diocese called MAP (Mission Action Planning). MAP is defined as: "A process that helps parishes vision, plan, decide and act for growth ... by providing a framework and set of processes that help parish leaders identify, evaluate, and develop: Where you are – the neighbourhoods and communities where God has placed you and the opportunities this presents to your ministry; Who you are – the strengths and challenges of the congregation; Your Missional Stretch – God's call to your parish to reach out to share God's Kingdom with others in your neighbourhoods and communities." A small working group of parishioners led this process forward and the results were shared with the congregation in the fall. Several goals and projects were identified and we are currently seeking to implement them.

It was a delight to prepare 13 people for Confirmation this past year. The service was held on the 29th of May with Bishop Asbil officiating. In the end, 12 people were confirmed (one came down with Covid and had to miss the service). It was a wonderful occasion and was, at the time, the largest in-person service since the pandemic began.

Making our building more accessible is a complicated task and one that has challenged successive generations of parish leaders. Those of us who have been thinking and working on this project in recent years have come to understand that every possible option comes with a set of pros and cons. A creative and novel idea about the project will be presented at this meeting, but it too comes with both pros and cons. But having spent a lot of time on this file, I believe this particular idea has the most pros and fewest cons. And for that reason, I believe it's worth careful consideration by the parish. I commend all those who have worked on this project in the last few years, and I look forward to discussing the ideas that will be presented to Vestry this year.

I was pleased to complete my first ever published book in 2022. *These Our Prayers: Timeless Words for Every Occasion and Need* was a labour of love which gave me great joy in compiling. It would have been impossible if not for the talents of parishioners like Sandra Franke (who allowed me to use her artwork for the cover), Patrick McCormick (who did the layout) and especially Janice Douglas who motivated me to continue with the project and who served as editor and publicist.

I was also able to give some time to Diocesan work this year including participating in a committee tasked with implementing Bishop Asbil's vision for a restructured leadership system. Rather than four Episcopal Areas, each led by an Area Bishop, we now have five Archdeaconries, each led by an Archdeacon. This new structure will take a while to become fully integrated into the rhythm of diocesan life and there will, no doubt, be changes and improvements as time goes on. Below is a map I created which shows these new Archdeaconries (West, North, East, Central and South). St. Olave's is within the South Archdeaconry and our Archdeacon is the Venerable Cheryl Palmer from Christ Church Deer Park. The Suffragan Bishop who will be our main point of contact will be Bishop Kevin Robertson.



We have been extremely well served by our lay leaders throughout the year. Janice Douglas, Sharm Powell, Allan Taylor and Carol Ambler, along with Annis Tebbutt our Treasurer, are superb leaders and have provided our parish with excellent guidance. I could not have asked for a better team of skilled and experienced people to help us navigate these unprecedented times. I am happy to reappoint Janice Douglas as Rector's Warden. I cannot adequately express how fortunate we are to have the skills and commitment of Janice, especially throughout the pandemic. She did an exceptional job editing and promoting our pre-recorded services in 2020 and 2021, and she now organizes the livestreaming team who ensure our services are available in real time on YouTube. And in many other ways, she uses her diverse skill set and devotion to the parish to help us grow and thrive. I am happily reappointing Allan Taylor, an 8:30 a.m. parishioner, as Deputy Rector's Warden. Allan brings a vast array of skills to the position especially related to building issues, and brings a keen business mind to the task. Sharm Powell is again allowing her name to stand for People's Warden and Carol Ambler for Deputy People's Warden. Both have financial backgrounds and have been exceptional additions to the leadership team, bringing their many professional and personal skills to the job. Annis Tebbutt has been reappointed by the wardens as our treasurer and

we continue to be blessed by her dedication to this vital role. With this group of strong leaders, we are well positioned to continue our trajectory of growth and ministry success.

Our staff contributes to the growth and health of our parish in many ways. Our Sexton, Dave, continues his work, currently at reduced hours. Judy, our parish administrator, quietly, diligently and patiently keeps St. Olave's moving forward. I remain ever grateful for the very fine and dedicated staff of our parish.

And I sincerely wish to thank you, the parishioners of St. Olave's, for your prayers, your kind and encouraging words, and your generosity throughout 2022. Many of you hold volunteer positions in the church, support our ministries by attending services and events, and offer untold hours of volunteer service. Thank you for everything you give and all that you do for our parish.

May God continue to bless us in the months and years ahead as we seek to do his will in this place.

Respectfully submitted,

The Rev'd Rob Mitchell
Rector VI

Wardens' Report, February 26, 2023

A year ago at this time, we had just reopened to in-person worship and we gathered our Vestry for the second year in a row on Zoom. It seems like years and years ago. The Wardens have continued to meet regularly, in between Advisory Board meetings, to keep the daily operations of the church running smoothly, and to support St. Olave's mission and ministry.

We are all involved in other aspects of parish life besides being Wardens and are grateful for these opportunities to serve. We're also grateful for Rob's leadership, and the contributions of all our clergy, staff and fellow volunteers. Here's a snapshot of the year that was (with some actual snapshots):



Siobhan Carmichael, Jackson and Madeline Ingall at the Christmas Craft Show.



From left to right, Jeremy Tingle with our choir leads, Thera Barclay, Alexander Cappellazzo, Nadia Nikolov and Joselito Maldonado relaxing after Lessons & Carols.

Human Resources

In June we said farewell to our Child & Youth Minister Brittany Hudson and in September we welcomed Siobhan Carmichael to the ministry team as our Junior Church Coordinator. Siobhan, her husband Jon Ingall, and their children Madeline and Jackson have been worshipping at St. Olave's for almost seven years. Siobhan has brought her solid communications and teaching skills to our children's ministry, as well as great energy and enthusiasm.

In late November, we welcomed Jeremy Tingle as our Interim Director of Music after Dr. Hanné Becker's unexpected departure. Jeremy is a talented choir director and organist and he dove into the job with only three weeks to plan a Festival of Nine Lessons and Carols. We are grateful for his expertise, his effort and his willingness to become part of parish life. In 2022 we also welcomed four new choral leads. Alexander, Thera, José and Nadia have all become active members of the parish.

Finances

Making sure the bills get paid are a huge part of supporting the ministry of the church. Thank you as always to our treasurer, Annis Tebbutt, for overseeing the weekly collection count, filling out bank

deposit slips and managing the finances of the church. Judy Beal is key member of the finance team, cutting the cheques, keeping the books in order and bringing deposits safely to the bank. Thanks also to Doug Hewitt, who as our Envelope Secretary tracks donations week after week and issues the year end tax receipts.

To summarize 2022's financial activities:

Undesignated Givings (the most we have ever raised)	\$219,000
Designated Givings	\$8,833
Other Revenue*	\$128,459
Total Operating Income	\$356,397
Total Operating Expenses	\$356,348
Net Surplus	\$49

*Includes \$30,100 withdrawal from Capital Investment Fund to support operational costs.

An additional \$4,000 was withdrawn from the Capital Investment Fund for Capital costs and are reported on the Non-operating Fund statement.

Bequests greater than \$10,000 are transferred into the Capital Investment Fund. We did not receive any bequests of that size in 2022, but we have been made aware of a bequest of \$25,000 that will be received in 2023, from the estate of the Rev'd Dr. PJ Carefoote's aunt.

Property

We are grateful to property chair Sheila Tait, ODT, for her continued contribution to the day-to-day operations of the building. We say "day-to-day," because just about any day of the week you can find Sheila at the church! Highlights of the year included the installation and dedication of 20 new windows on the north side of the lower level. Please see the Property Report for details of ongoing work.



Left to right, Paul and John Johnston, Maggie Meredith, Rob Mitchell and PJ Carefoote at the Dedication of the new windows.

Rectory

Last spring the Rectory required an emergency basement drainage repair. We were able to access funds from the Consolidated Trust Fund of the Diocese, which holds the surplus from the sale of the old Rectory. We had intended in 2022 to carry out a renovation of the Rectory's basement washroom but unfortunately we were unable to find a contractor to quote on the job. This remains a priority and we hope to complete the renovation in 2023 to make this a usable amenity. We thank Rob and Caroline for their continued stewardship of the Rectory, an increasingly valuable asset.

Tenants/Rentals

Gradually throughout 2022 our tenants returned, first ADDUS, then Power4Teens, then Scouts (Beavers and Cubs) and Guides. The Ethiopian Orthodox Church continued their new form of worship, in our parish hall. And we were pleased to see by Christmas the South Sudanese church had a large group worshipping together. In early 2023 Hunger Patrol resumed making and distributing soup, having only distributed sandwiches during the pandemic.

This past year we welcomed the Parkdale Golden Age Foundation as a new outreach partner. We started in the summer with four dates for takeout seniors lunches but the partnership proved so successful that we continued through the fall. On average, 35 meals are prepared and either picked up or delivered to area seniors (parishioners and non-parishioners). This partnership also proved to be very fruitful in allowing us to respond to the Swansea Mews crisis with 200 meals. A huge thank you goes to Sheila Tait, Bette Birmingham, Judy Sher, Margaret Roze, Lily K., Alison Inouye, Cathy and David Hutcheon, PJ Carefoote, Rob Mitchell, Sharm Powell and Janice Douglas for help with packing or delivering meals.

Wardens continue to receive inquiries, almost every week it seems, to rent out part of all of our building, for concerts in particular. In June 2022, we were very fortunate to have a rental from a film studio shooting a TV series. For one day of shooting, a day of set up and a day of clean up we received \$8,500, plus payment to an on-site church representative and donations to ADDUS and Parkdale Golden Age Foundation. As a response to this positive

experience, we created a profile on the Ontario Film Commission website that lists potential film locations.

We were delighted to host our tenor, Alexander Cappellazzo, and his fellow musical collaborators, for two very well attended concerts in the fall. And we have other potential musical events in the works.



(Top) Power4Teens program runs in the Ethel Brown Room Thursday evenings; (Middle) Frs. Herbert Bennett and Derrick Fagan prepare the Parish Hall for the Ethiopian Orthodox Church worship on Saturday mornings. (Bottom) David and Cathy Hutcheon and Sheila Tait pack meals for former residents of the Swansea Mews as part of our response to the emergency evictions.

MAP (Mission Action Plan)











On October 2, the MAP Committee presented a strategic mission plan that will guide our ministry for the next few years. "All Hands on Deck" was the culmination of a year and a half of research, meetings, focus groups and community interviews. It affirmed that we will continue to support meaningful worship in our Anglican tradition, and look for ways to invite the community to experience our parish life and to serve our community. We learned that seniors and youth were the most affected by the pandemic so our outreach and programs will strive to support these groups. This has already begun with the seniors takeout lunches and partnership with the Parkdale Golden Age Foundation. In presenting the plan, accessibility and addition of an electronic sign were identified as priorities. The MAP Committee included Carol Ambler (Chair), Jim Leatch, Tina Sweeney, Brittany Hudson, Janice Douglas and Rob Mitchell. Our thanks also to Dave Krause from the Diocese of Toronto and volunteer facilitator Jess Nee.

Communications and online presence

YouTube – The ability to live stream our services on Sunday morning and at other times, as well as special events, has formed the backbone of our online presence. Thanks to our "Crow's Nest" team of Bill Wilson, Carol Drummond, Carol Ambler, Aden Shapland and Craig and Janice Douglas.

In 2021, our videos received more than 60,232 unique views. This was in large part due to the Rector's Lenten series *Angels & Giants*. In 2022, our videos received 24,013 views. *Angels & Giants* is still topping the charts (see right), but other services are also garnering high numbers.

Website – Our website is like a virtual front door. We continue to update and refresh the site on a regular basis and it is an effective tool. In 2022 there were 5,680 unique visitors to our website. This is an increase of 14% from 2021. 16% (924) were returning visitors and 84% (5,746) were

Most viewed videos in 2022			Views
Content			
1		Angels & Giants, Ep 1 – Biblical Giants: The Nephilim, Rephaim and Others Feb 24, 2021	13,058
2		Angels & Giants, Ep 2 – Divine Visitors: The Three Visitors to Abraham and Jacob Mar 3, 2021	906
3		Angels & Giants, Ep 3 – Israel's Helpers: Melchizedek and The Commander of the Hosts Mar 10, 2021	280
4		Funeral for Rita Irving Sep 10, 2022	252
5		Evensong for the Queen's Platinum Jubilee Feb 7, 2022	227
6		Angels & Giants, ep 4 – Son of God, Son of Man Mar 17, 2021	193
7		Holy Communion for Easter Day Apr 17, 2022	178
8		Morning Prayer in the Octave of the Epiphany Jan 9, 2022	146
9		Festival of Nine Lessons and Carols Dec 19, 2022	146
10		Holy Communion for the Fourth Sunday after the Epiphany Jan 30, 2022	145

new to the website. This is an indication that we are continuing to draw seekers to our website. People find our website through Google as well as any of our social media channels (YouTube, Facebook, Instagram, Twitter and SoundCloud).

Facebook – Tuesday to Friday the Rector leads Morning Prayer and Evening Prayer on Facebook Live with our “Daily Officers” (Janice Douglas, Carol Drummond, Bill Wilson, PJ Carefoote, Annis Tebbutt and Jelana Duncan.) This kind of regular video posting keeps our page vibrant and active. We also post the weekly sermon audio file, event listings, and most popular, scenes from parish life. Siobhan also posts photos of Junior Church activities and story-telling graphics that appeal to families. We also have developed a good relationship with the Bloor West Village BIA and they have shared some of our special event posts on their FB page.

As a result of having an active page, our number of Facebook followers grew by 18% in the past year, to 410 from 346. In February 2023 as an example, our posts reached 631 people, and 475 people reacted to or shared the posts.

Weekly e-blasts – We have 195 subscribers who receive Friday e-blasts as well as occasional other messages. 73% are highly engaged and open the e-blasts often. There are 41 subscribers who are also on the Junior Church list; Siobhan sends out monthly updates.

Zoom – Our thanks to Carol Drummond who leads Compline Wednesday evenings on Zoom.

Stewardship

The *For the Love of St. Olave’s* stewardship committee, led by Martha Drake, has had another extremely successful year. We are grateful to Martha for gathering the group, guiding the work with her expertise as a professional fundraiser, sharing our story with the Diocese on Facebook Live, and also, for securing the donation of the chairs in the Parish Hall from UTS!

Respectfully submitted by:

- Carol Ambler, Deputy People’s Warden
- Sharm Powell, People’s Warden
- Allan Taylor, Deputy Rector’s Warden
- Janice Douglas, Rector’s Warden

2 The Anglican NEWS January 2023

Stories inspire people to give, say panelists

Continued from Page 1

more deliberately as adults in their careers or in their parishes. "I was really blown away by the personal conviction that people have," says Mr. Misiaszek. "I'm always amazed at people's stories, their giving stories. I'm really touched by the fact that there's a real conviction out there about supporting ministry."

With each conversation deliberately grounded in the personal stories of the participants, the idea of storytelling reappeared throughout the discussion. Many panelists spoke about the power of personal testimonials to inspire others to

communications about stewardship. "It's possible to ask that question of almost everybody in the congregation and get a different response that will inspire others," she said.

Mary Pember, ODT, a member of St. Timothy, North Toronto and a coach for the diocese's Growing Healthy Stewards program, spoke about using parishioners' stories in narrative badges, which themselves tell the story of a parish's ministry. "In my experience, very few people have declined to take up that request to tell their personal story. They can be funny; they can be inspiring; they can be extremely touching,"

Bishop Andrew Ashl is joined by panelists Martha Whitaker, Mary Pember, Martha Drake and Peter Misiaszek in a conversation about stewardship.

Christ," he said.

Another theme that emerged is that asking for contributions of time, talent and treasure, while important, is not the only aspect of stewardship. "Gratitude and thankfulness is at the heart of

This is a very pleasant thing to do," said Ms. Pember.

For his part, Mr. Misiaszek is pleased with how these conversations are helping to make stewardship more accessible. In the past, he says he's found An-

the environment, and stewardship among diaspora communities. "We have a lot of diaspora communities now in the Diocese of Toronto who come from Africa or China, folks who come from Latin America and Southeast Asia, and

ST. OLAVE'S FINANCIAL REPORT

January 1 to December 31, 2022

The following provides a summarized breakdown of the financial activities at St. Olave's in 2022.

Please refer to the Budget & Actual 2022, St. Olave's Non-Operating Expense Statement and 2022 Quarterly Givings – Target & Actual Reports, as included for Vestry, for full details.

OPERATING - INCOME & EXPENSES

The operating income and expenses, to December 31, 2022, incurred through St. Olave's Church are summarized as follows:

INCOME:	TOTAL GIVINGS:	\$219,105
	TOTAL DESIGNATED GIVINGS:	\$8,833
	<u>OTHER REVENUE:</u>	<u>\$128,459</u>
	TOTAL OPERATING REVENUE:	\$356,397
EXPENSES:	<u>TOTAL OPERATING EXPENSES:</u>	<u>\$356,348</u>
<u>NET INCOME:</u>		\$49

At the end of the 2022 year, St. Olave's had a net income of \$49.00, the first time in many years in which we did not incur a deficit. The total givings, to December 31, represent 106% of our projected givings budgeted for the year. When included with all other incomes received in 2022, St. Olave's has met over 114% of its projected operating budget.

SUMMARY

OPERATING INCOMES

Once again in 2022, the pandemic carried on and St. Olave's had to be closed to parishioners attending services in person from January to mid-February. However, St. Olave's was bolstered by the reopening of the church from mid-February to the end of the 2022 year, ongoing givings and the generosity of our parishioners.

In brief, here are a few noted trends that contribute to these results .

GIVINGS

- The level of envelope givings, through numbered or named envelopes, showed a marked increase in the third and fourth quarters of 2022. Our third quarter saw our undesignated givings reach 115% of the targeted estimate, while the fourth quarter reached 120%.
- The combined level of envelope givings designated for Christmas, Easter, St. Olave's Day and Thanksgiving came in at 100% of the total amount budgeted for these designations.
- Pre-Authorized Givings held steady with its monthly amounts for the duration of 2022.
- Tithe.ly activity continued to increase with the different types of giving featured through the Tithe.ly program. Tithe.ly general givings were almost at the same level as in 2021.
- Envelope givings represented 45% of our total undesignated givings in 2022, while PAG and Tithe.ly were at 18% each.

OTHER INCOMES

With the re-opening of the church, parking exceeded the expectations in our budget. Rentals were up considerably, augmented by the church being open, the increased amounts of users and the church being rented for a film shoot in July.

The CEWS program wrapped up early in 2022. We did receive a Jubilee amount of \$3,284, representing a month's portion of the Diocesan allotment and covered by the Diocese. Incomes shown under Growth reflect amounts received for St. Olave's merchandise and the return of fundraisers, such as the Christmas Craft Show

In 2022, \$31,300 was allocated from the Capital Investment Fund towards operating costs, in accordance with the planned target for operational needs in the year.

OPERATING EXPENSES

As per above, total expenses were 109% of the budgeted amount. This slight overrun is in part due to increased amounts expended towards outreach, mostly funded by donations, increased copying and heating costs and contracting of new companies for landscaping and snow removal. An increase in security was the result of an upgrade, covered by a \$10,000 provincial grant.

NON-OPERATING

Please refer to the Non-Operating Expense Statement, for full details of our non-operating incomes received in 2022, along with expenses, as well as year-end totals for the three mission funds held through St. Olave's.

Respectfully submitted by Annis Tebbutt, Treasurer

BUDGET & ACTUAL - 2022		Jan 1 to Dec 31		
OPERATING INCOME				

UNDESIGNATED GIVINGS	2021 Budget	Dec 31 2021	2022 Budget	Dec 31 2022
General Givings (env's, stocks, etc)	\$81,000	\$61,091	\$80,000	\$96,114
Pre-Authorized Givings	\$47,000	\$40,914	\$41,500	\$38,433
Loose Collection	\$1,300	\$726	\$1,000	\$2,626
Online giving - Tithe.ly General	\$26,000	\$39,204	\$46,500	\$38,811
Christmas	\$18,000	\$7,301	\$10,000	\$15,745
Easter	\$5,000	\$13,881	\$10,000	\$9,163
St. Olave's Day	\$5,000	\$3,146	\$4,000	\$1,276
Thanksgiving	\$4,500	\$2,946	\$3,000	\$1,284
Maintenance	\$7,200	\$3,885	\$4,000	\$3,136
Memorial gifts (<\$10,000)	\$3,000	\$9,000	\$2,000	\$12,517
Memorial gifts (>\$10,000)	\$10,000	\$2,900	\$10,000	\$0
TOTAL UNDESIGNATED GIVINGS	\$208,000	\$184,994	\$212,000	\$219,105

103% of budget

Other gifts				
Lead Kindly Light window donations		\$26,975	\$0	\$1,075
Bequest				\$5,000
Curacy and curate gifts	\$0	\$22,584	\$0	\$0
Swansea Mews meals		\$0		\$1,430
Altar Guild (memorial flowers)	\$3,500	\$2,352	\$3,200	\$2,403
sub-total other gifts	\$3,500	\$24,936	\$3,200	\$8,833
Total Givings	\$211,500	\$209,930	\$215,200	\$227,938

OTHER REVENUE	2021 Budget	Dec 31 2021	2022 Budget	Dec 31 2022
Parking	\$17,556	\$11,845	\$16,000	\$18,009
Rentals	\$19,072	\$14,805	\$23,450	\$40,100
Rentals - Music	\$800	\$600	\$1,000	\$1,110
Consolidated Trust Fund	\$7,000	\$6,881	\$7,000	\$6,952
Capital Fund Investment income		\$8,378	\$0	\$0
Capital Fund - Money market account	\$40,500	\$32,280	\$31,300	\$31,300
Jr Church Grant(s)	\$0	\$0	\$0	\$0
Junior Church	\$250	\$0	\$0	\$557
Rector's Discretion	\$100	\$50	\$100	\$0
Youth	\$0	\$28	\$200	\$0
Grants	\$2,000	\$5,000	\$2,000	\$15,000
CEWS - CRA refunds for employees	\$4,400	\$18,561	\$130	\$132
Jubilee	\$0	\$0	\$3,206	\$3,284
Other Designated		\$0	\$0	\$94
ACW	\$2,000	\$3,751	\$3,500	\$3,472
Hospitality (formerly Fellowship)	\$900	\$0	\$750	\$202
Religious Education fellowship	\$750	\$0	\$500	\$0
Wedding/Event Fees Collected	\$0	\$30	\$0	\$0
Advertising Fees Collected	\$0	\$0	\$0	\$0
Growth (Craft Show, Merch, These Our Prayers)	\$2,000	\$0	\$2,000	\$4,389
Other Receipts	\$300	\$94	\$300	\$143
Romanian Admin fee	\$4,000	\$2,551	\$5,000	\$3,715
Subtotal - other revenue	\$101,628	\$104,854	\$96,436	\$128,459
TOTAL OPERATING INCOME	\$309,628	\$314,284	\$311,636	\$356,397

Donations & fundrais

PWRDF & Ont Grant

9

133% of budget

114% of budget

OPERATING EXPENSES	2021 budget	Dec 31 2021	2022 budget	Dec 31 2022
Diocesan Allotment	\$39,529	\$39,529	\$38,470	\$38,470
Synod Fees				
Parish Outreach - General	\$500		\$300	\$8,286
TOTAL OUTREACH	\$40,029	\$39,529	\$38,770	\$46,756
Rector's Stipend	\$57,822	\$57,822	\$59,557	\$59,577
Rector's Ret. Fund	\$13,865	\$13,970	\$14,389	\$14,645
Rector's Ben & Prof. Dev.	\$7,266	\$7,702	\$7,932	\$7,333
TOTAL MINISTERIAL & LEADERSHIP	\$78,953	\$79,494	\$81,878	\$81,555
Rector's Travel	\$300	\$226	\$400	\$368
Rector's Discretionary	\$200	\$350	\$500	\$740
TOTAL PASTORAL CARE EXPENSES	\$500	\$576	\$900	\$1,108
Curate's stipend	\$6,029	\$29,550	\$0	\$0
Curate's discretionary/ expenses				
TOTAL CURACY EXPENSES	\$6,029	\$29,550	\$0	\$0
Telephone, Cellphone, Internet	\$1,300	\$1,356	\$1,400	\$1,373
Water & Waste	\$1,200	\$1,244	\$1,300	\$1,498
Gas Heating/AC	\$2,800	\$2,888	\$2,900	\$3,303
Electricity	\$900	\$990	\$1,000	\$1,236
Maintenance	\$3,500	\$3,512	\$3,700	\$4,598
Taxes	\$6,600	\$7,088	\$7,200	\$7,327
York Rectors Fund	-\$6,800	-\$6,800	-\$6,800	-\$6,800
TOTAL RECTORY	\$9,500	\$10,278	\$10,700	\$12,535
Organist Fees	\$28,897	\$25,514	\$23,000	\$22,954
Paid leads	\$7,200	\$3,370	\$12,800	\$12,550
Occasional musicians		\$1,350	\$600	\$1,050
Music Supplies		\$126	\$600	\$724
Organ/Piano Tuning	\$1,000	\$804	\$900	\$1,225
TOTAL MUSIC	\$37,097	\$31,164	\$37,900	\$38,503
Junior Church	\$200		\$150	\$156
Youth Group	\$400	\$83	\$150	\$150
Child & Youth Minister Wages	\$10,000	\$9,000	\$10,000	\$10,000
TOTAL CHILDREN & YOUTH	\$10,600	\$9,083	\$10,300	\$10,306
Worship robes/choir robes	\$0	\$0	\$500	\$578
Publications	\$0	\$267	\$0	\$423
Prayerbooks (Parasource)	\$0	\$0	\$0	\$0
Altar Guild	\$3,500	\$2,866	\$3,500	\$2,209
Chancel maintenance	\$1,000	\$847	\$1,000	\$730
Altar Wine	\$150	\$0	\$150	\$0
Worship - Live Streaming	\$0	\$5,243	\$2,000	\$180
Religious Education (fellowship/mktg)	\$1,000	\$1,393	\$500	\$450
Fill-in Clergy Fees	\$500	\$1,529	\$3,525	\$3,574
TOTAL WORSHIP	\$6,150	\$12,145	\$11,175	\$8,144

Incl PWRDF grant, do
Mews, Food Bank & C

Secretary salary	\$37,206	\$37,018	\$38,129	\$38,122
Paper	\$900	\$329	\$500	\$1,036
Outside Printing	\$800	\$292	\$400	\$327
Postage	\$1,500	\$1,582	\$1,600	\$1,015
Copying Costs	\$6,500	\$4,739	\$5,000	\$9,173
Office Supplies	\$300	\$389	\$400	\$356
Giving Envelopes	\$350	\$378	\$400	\$717
Online donation fees	\$1,200	\$1,712	\$1,750	\$1,974
Advertising	\$1,500	\$360	\$750	\$1,266
Bank Charges/Interest	\$700	\$1,053	\$700	\$1,033
Employment Insurance	\$900	\$1,183	\$1,352	\$1,434
W.S.I.B.	\$700	\$595	\$600	\$572
Canada Pension Plan	\$1,750	\$1,618	\$3,000	\$3,230
CRA Fees	\$0	\$0	\$0	\$664
Accounting Fees	\$3,900	\$3,520	\$4,250	\$4,449
Consultants	\$1,000	\$2,966	\$1,500	\$1,395
TOTAL ADMIN	\$59,206	\$57,734	\$60,331	\$66,763
HST Paid	\$14,000	\$11,622	\$14,000	\$15,205
HST Refunded	-\$14,000	-\$9,103.00	-\$11,500	-\$10,597
Arts Guild		\$0	\$0	\$0
ACW	\$1,000	\$2,146	\$1,000	\$761
Hospitality (formerly Growth & Fellowship)	\$1,000	\$534	\$500	\$2,690
Special Honoraria (gifts)	\$500	\$1,342	\$750	\$609
MISCELLANEOUS TOTAL	\$2,500	\$6,541	\$4,750	\$8,668
Custodian Wages	\$11,238	\$7,030	\$14,000	\$8,885
Cleaning Services/caretaker support	\$7,800	\$3,676	\$3,500	\$3,665
Building Insurance	\$18,036	\$18,040	\$20,600	\$20,722
Telephone	\$2,600	\$2,080	\$2,000	\$2,299
Internet	\$1,300	\$1,147	\$1,200	\$1,283
Gas Heating	\$7,250	\$8,712	\$8,500	\$11,983
Water & Waste	\$2,000	\$908	\$1,000	\$1,434
Electricity	\$2,500	\$2,239	\$2,500	\$2,835
Security	\$1,600	\$1,905	\$2,000	\$10,976
Cleaning supplies/Gardening Supplies	\$4,000	\$3,411	\$1,500	\$2,522
Lawn Care/Snow Removal	\$2,500	\$3,868	\$6,500	\$10,374
Plumbing Maintenance	\$3,000	\$5,445	\$2,500	\$860
Electrical Maintenance	\$600	\$0	\$500	\$0
Boiler Cleaning/Maintenance	\$1,000	\$3,956	\$2,500	\$1,624
Carpet Cleaning	\$0	\$0	\$0	\$0
Painting	\$500	\$0	\$500	\$0
Equipment, purchase & maintenance	\$2,700	\$472	\$2,000	\$2,548
TOTAL CHURCH PROPERTY	\$68,624	\$62,889	\$71,300	\$82,010
TOTAL OPERATING EXPENSES	\$319,188	\$338,983	\$328,004	\$356,348
NET SURPLUS/DEFICIT	-\$9,560	-\$24,699	-\$16,368	\$49
Unspent funds carried forward		\$13,929	\$15,000	
PLUS Capital Fund transfers*	\$0	see revenue	\$0	
Total Deficit/Surplus	-\$15,860	-\$10,770	-\$1,368	\$49

109% of budget

\$15K allocated to cap

ST.OLAVE'S CHURCH - 2022 QUARTERLY UNDESIGNATED GIVINGS -TARGET & ACTUAL					
	Q 1	Q 2	Q3	Q4	TOTAL
Target (per 2022 budget)	\$42,400	\$42,400	\$42,400	\$84,800	\$212,000
Percentage of Annual budget	20%	20%	20%	40%	100%
Quarterly Givings Actual	\$28,491	\$40,339	\$48,681	\$101,594	\$219,105
Total Variance	-\$13,909	-\$2,061	\$6,281	\$16,794	
Percentage of Variance	67%	95%	115%	120%	103%
As of Dec 31 2022	Q1	Q2	Q3	Q4	TOTAL
Target	\$42,400	\$42,400	\$42,400	\$84,800	\$212,000
Actual	\$28,491	\$40,339	\$48,681	\$101,594	\$219,105
Achieved	67.20%	95.14%	114.81%	119.80%	103.35%

ST.OLAVE'S CHURCH - 2021 QUARTERLY UNDESIGNATED GIVINGS -TARGET & ACTUAL					
	Q 1	Q 2	Q3	Q4	TOTAL
Target (per 2021 budget)	\$30,694	\$58,666	\$33,654	\$71,986	\$195,000
Percentage of Annual budget	16%	30%	17%	37%	100%
Quarterly Givings Actual	\$30,745	\$40,776	\$29,118	\$72,455	\$173,094
Total Variance	\$51	-\$17,890	-\$4,536	\$469	-\$21,906
Percentage of Variance	100%	70%	87%	101%	89%
SUMMARY	Q1	Q2	Q3	Q4	TOTAL
Target	\$30,694	\$58,666	\$33,654	\$71,986	\$195,000
Actual	\$30,745	\$40,776	\$29,118	\$72,455	\$173,094
Achieved	100.17%	69.51%	86.52%	100.65%	88.77%

St. Olave's Non-Operating Expenses Statement to December 31 2022

Bequests over \$5,000 are automatically transferred to BMO Nesbitt
Burns Capital Investment Fund.

NON-OPERATING REVENUE		
Transfers Consolidated Trust Fund for Rectory capital expenses	\$9,750	
Rebate - From City of TO - Rectory plumbing upgrades	\$1,250	
Lead Kindly Light - Window sponsorship received 2022	\$1,075	
Transfers Capital Investment Fund for Church capital expenses	\$4,000	
TOTAL NON-OPERATING REVENUE		\$16,075
Plus Carryover Funds from Window Donations	\$13,745	\$13,745
Unspent Funds from 2021*	\$15,000	\$15,000
TOTAL		\$44,820
NON-OPERATING EXPENSES		
Church Windows - balance, less \$1,200 held back for window repair	\$13,865	
Plumbing - Upgrade & Repair - Rectory	\$9,746	
Snow Removal Fees from 2021 submitted late	\$2,856	
Replacement basement window (50% deposit)	\$1,629	
TOTAL CAPITAL EXPENSES		\$28,096
	Net	\$16,724

*In early 2021 we withdrew money from the Capital Fund to cover the 50% deposit on the basement windows. When parishioners fully sponsored all 20 windows, we were left with a surplus of \$15,000. These funds will be used in 2023 for capital expenses.

MISSION FUNDS		
Second Century Mission Fund		
Income - Contributions	\$6,254	
Expenses - disbursements (from own investments) Ukraine	\$5,000	
Disbursements from parish for Ukraine	\$3,990	
	Net	-\$2,736

Primate's World Relief & Development Fund		
Income - Contributions	\$1,830	
Expenses - disbursements - paid to FaithWorks	\$1,830	
	Net	\$0

Mission to Romania		
Income - Contributions	92,003	
Expenses - Disbursements per wire transfer Jan 22	35,000	
Disbursements per wire transfer May 22	\$39,245	
	Net	\$17,758

The Incorporated Synod of the Diocese of Toronto
 135 Adelaide Street East
 Toronto, Ontario M5C 1L8
 Telephone: (416) 363-6021 or 1-800-668-8932
 Fax: (416) 363-7678

Date Printed: January 30, 2023

Account: TCVOLTO

Desc: St. Olave, Swansea - Rectory Fund (Surplus)

St. Olave, Swansea
 The Churchwardens
 360 Windermere Avenue
 Toronto, ON M6S 3L4

PARISH FUNDS STATEMENT

Period Ending: Dec 31, 2022

DATE	DETAILS	UNITS	\$
Dec 31, 21	Opening Balance Unit Value = \$ 279.4724	696.43	194,632.96
Mar 31, 22	Revaluation to market value		(7,481.95)
Jun 30, 22	Revaluation to market value		(18,798.41)
Sep 30, 22	Revaluation to market value		(2,149.78)
Dec 31, 22	Revaluation to market value		10,029.73
			<u>(18,400.41)</u>
TRANSACTIONS FOR PERIOD			
Jun 30, 22	Sold 40.33 units @ 241.7354	40.33	9,750.00
			<u>9,750.00</u>
Dec 31, 22	Closing Balance Unit Value = \$253.7457	<u>656.10</u>	<u>166,482.55</u>

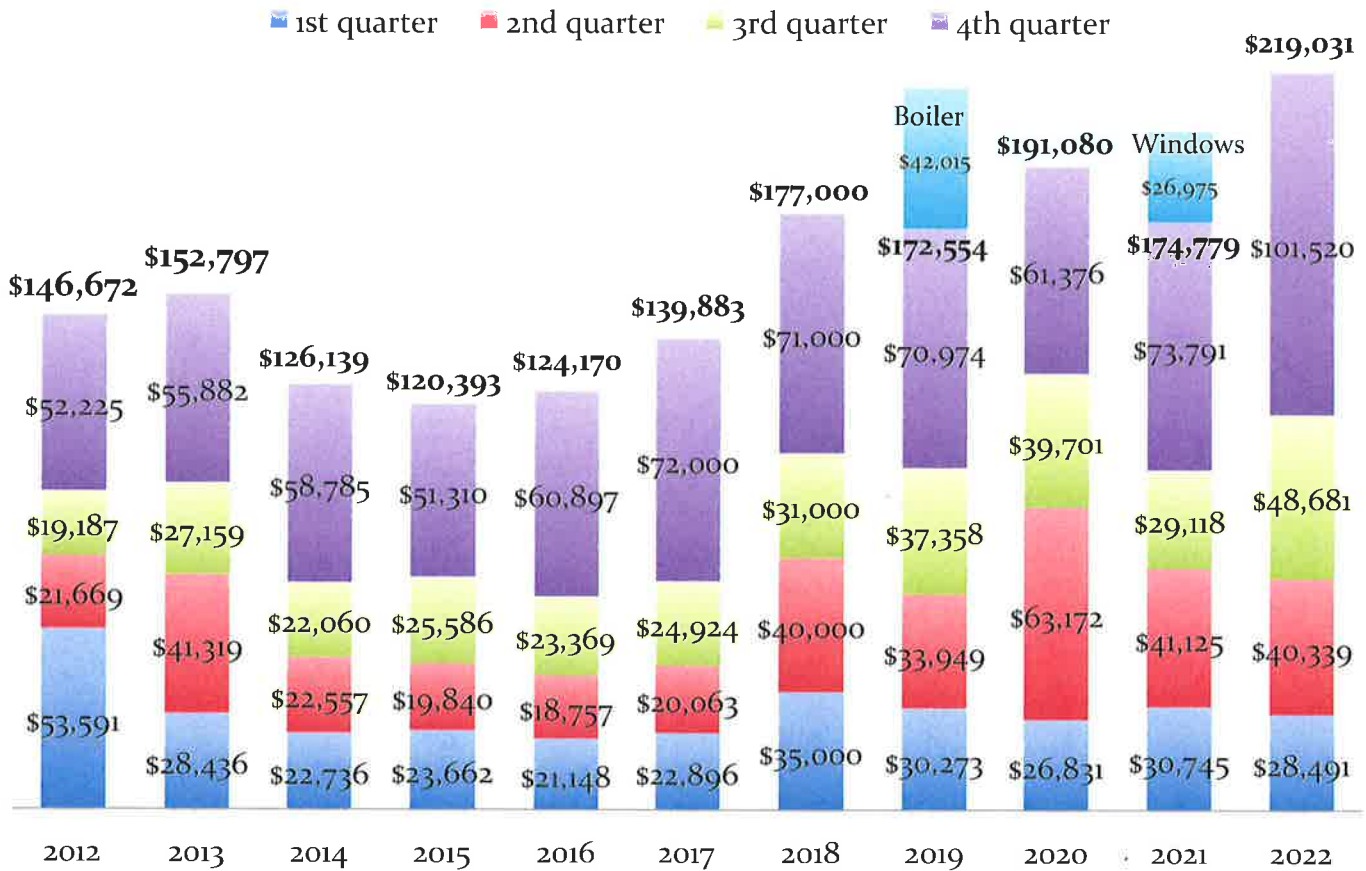
NOTES: The 2022 distribution rate is \$10.28 per unit

Budget 2023 - Preamble

The Wardens, treasurer and Rector have worked together to draft the proposed budget. We also consulted with our stewardship chair, Martha Drake, to set a givings target that we feel is within reach, during what may be difficult financial times for many.

This past year we received the highest amount of donations in recent history, \$219,000. This is almost double that of 2015, \$120,000 (see chart below). We must be cognizant of the transformation that has occurred in the parish around stewardship and giving from abundance, in just eight years.

Givings year over year



At the end of the 2015 Wardens’ Finance Report to Vestry, in our *interregnum* year, we recorded this as part of our Financial Strategy:

“We hope that [our next] Rector will help encourage attendance, which will in turn cause a boost in offerings. We also believe it will soon be time for a proper stewardship campaign that the new Rector will help initiate.”

These were high hopes indeed, but they were prophetic. It’s impossible to look at the trajectory of our givings and not connect them to Rob’s leadership and initiation of the *For the Love of St. Olave’s* stewardship committee in 2017. Thank you to all who have been involved in this committee’s work and in prayerfully giving to St. Olave’s.

We are now at the three-year mark of the beginning of the pandemic. Our givings have kept apace, and we ended 2022 with a slight surplus (another first in recent history).

One of the priorities of parish leadership has been to become less reliant on the Capital Investment Fund for operational expenses. This was achieved in 2020, 2021 and 2022, when operational expenses were lower due to COVID and the Diocese provided a Jubilee.

However, in 2023, our focus is on rebuilding our in-person attendance, attracting visitors and encouraging them to become regulars, and maintaining our online presence for those who are unable to be with us in our sacred space. We also want to continue to serve the needs of our community in ways that connect with our Strategic Mission Plan.

To do this, we will continue to offer:

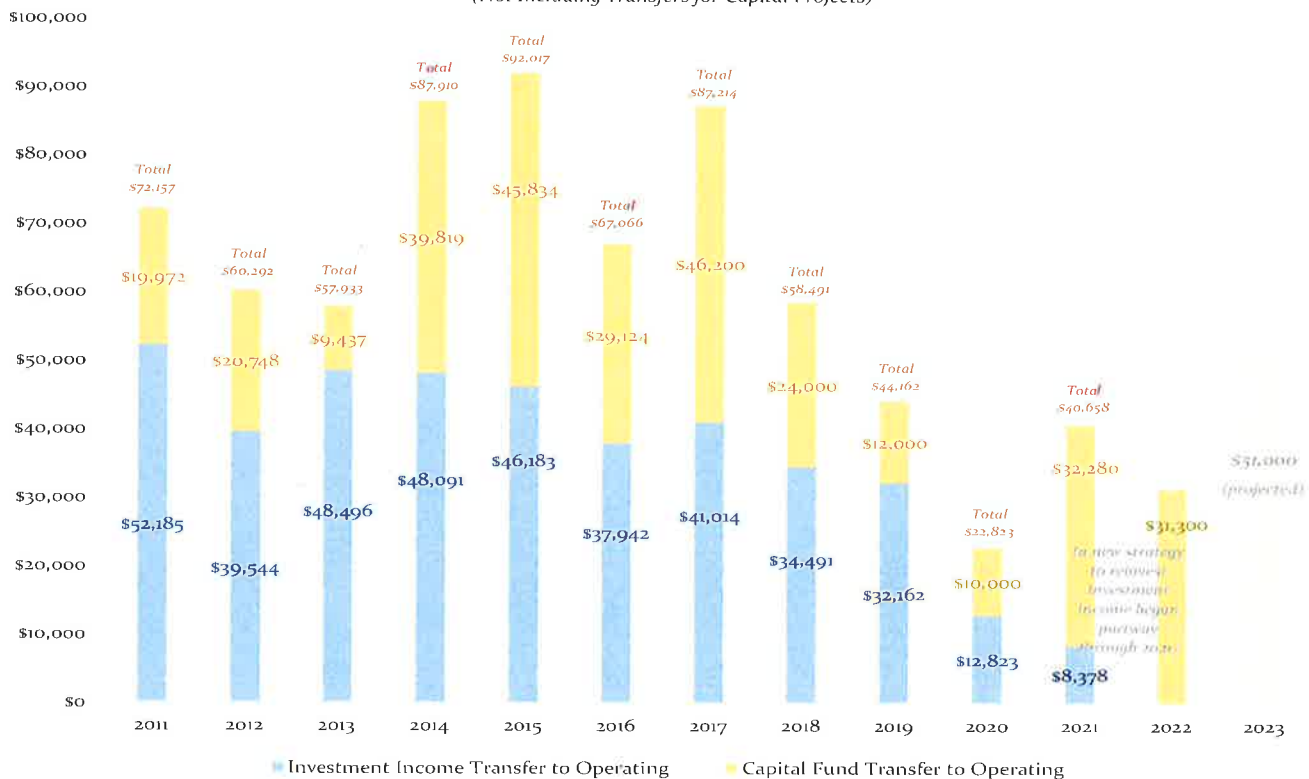
- Thoughtful, creative and reverent worship experiences in our sacred space and online
- Christian education and community for children, youth and adults
- Support for community groups and the community at large

CAPITAL INVESTMENT FUND DRAWDOWN

To run our ministry to its fullest – with a balanced budget – will require \$51,000 from the Capital Investment Fund. The chart below shows that this amount is lower than in 2011-2018, when the capital fund generated income that was accounted for in the operational budget, and was also used to cover operational shortfalls at the end of the year.

We recommend this amount, with the caveat that if our income increases from other sources, such as rentals, that we will then decrease the drawdown amount.

Total Transfers from St. Olave's Capital Fund for Operations
(Not Including Transfers for Capital Projects)



OTHER BUDGET HIGHLIGHTS

Income

- **Givings** – We have budgeted a 5% increase from 2022 actual givings.
- **Other revenue** – We will continue to promote our property to tenants and user groups to increase our revenue. Besides information on our website about renting our space, we also have a listing in The WholeNote magazine/website promoting St. Olave's as a performance venue, and a listing on the Ontario Film Commission database as a potential filming location.

Expenses

- **Diocesan allotment decrease** – This value is based on our assessable income for 2019, 2020 and 2021. Having a curate on the payroll in those years made an impact here.
- **Choir increase** – In 2022 we were closed to worship for seven weeks and did not yet have four choir leads.
- **Salary increase for permanent staff** – The Diocese of Toronto Cost of Living Allowance for 2023 is 3%. Our budget includes an additional 2% increase for Rob and Judy, for a total increase of 5%. This is to reflect our gratitude for their hard work and dedication, particularly in light of the pandemic.
- **Sexton hours increased** – We are budgeting an increase in the sexton's hours to keep up with the increased usage of the building.
- **Growth budget** – New this year is a separate budget line for expenses for initiatives promoting St. Olave's in the wider community, such as the Christmas Craft Show.

2023 BUDGET					
OPERATING INCOME	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget
UNDESIGNATED GIVINGS					
General Givings (env's, stocks, etc)	\$81,000	\$61,091	\$80,000	\$96,114	\$95,000
Pre-Authorized Givings	\$47,000	\$40,914	\$41,500	\$38,433	\$40,000
Loose Collection	\$1,300	\$726	\$1,000	\$2,626	\$3,500
Online giving - Tithe.ly General	\$26,000	\$39,204	\$46,500	\$38,811	\$42,000
Christmas	\$18,000	\$7,301	\$10,000	\$15,745	\$15,000
Easter	\$5,000	\$13,881	\$10,000	\$9,163	\$15,000
St. Olave's Day	\$5,000	\$3,146	\$4,000	\$1,276	\$1,500
Thanksgiving	\$4,500	\$2,946	\$3,000	\$1,284	\$2,000
Maintenance	\$7,200	\$3,885	\$4,000	\$3,136	\$4,000
Memorial gifts (<\$10,000)	\$3,000	\$9,000	\$2,000	\$12,517	\$12,000
Memorial gifts (>\$10,000)	\$10,000	\$2,900	\$10,000	\$0	\$0
TOTAL UNDESIGNATED GIVINGS	\$208,000	\$184,994	\$212,000	\$219,105	\$230,000
Other gifts					
Lead Kindly Light window donations		\$26,975	\$0	\$1,075	\$0
Bequest				\$5,000	\$0
Curacy and curate gifts	\$0	\$22,584			\$0
Swansea Mews meals		\$0		\$1,430	\$0
Altar Guild (memorial flowers)	\$3,500	\$2,352	\$3,200	\$2,403	\$3,000
sub-total other gifts	\$3,500	\$24,936	\$3,200	\$8,833	\$3,000
TOTAL GIVINGS	\$211,500	\$209,930	\$215,200	\$227,938	\$233,000

OTHER REVENUE	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget
Parking	\$17,556	\$11,845	\$16,000	\$18,009	\$18,216
Rentals	\$19,072	\$14,805	\$23,450	\$40,100	\$31,300
Rentals - Music	\$800	\$600	\$1,000	\$1,110	\$1,200
Consolidated Trust Fund	\$7,000	\$6,881	\$7,000	\$6,952	\$6,600
Capital Fund Investment income		\$8,378	\$0	\$0	\$0
Capital Fund - Money market account	\$40,500	\$32,280	\$31,300	\$31,300	\$51,000
Junior Church Grant(s)	\$0	\$0	\$0	\$0	\$0
Junior Church	\$250	\$0	\$0	\$557	\$0
Rector's Discretion	\$100	\$50	\$100	\$0	\$0
Youth	\$0	\$28	\$200	\$0	\$0
Grants	\$2,000	\$5,000	\$2,000	\$15,000	\$2,000
CEWS - CRA refunds for employees	\$4,400	\$18,561	\$130	\$132	\$0
Jubilee	\$0	\$0	\$3,206	\$3,284	\$0
Other Designated		\$0	\$0	\$94	\$0
ACW	\$2,000	\$3,751	\$3,500	\$3,472	\$3,000
Hospitality (formerly Fellowship)	\$900	\$0	\$750	\$202	\$500
Religious Education fellowship	\$750	\$0	\$500	\$0	\$1,200
Wedding/Event Fees Collected	\$0	\$30	\$0	\$0	\$0
Advertising Fees Collected	\$0	\$0	\$0	\$0	\$0
Growth (Craft Show, Merch, These Our Prayers)	\$2,000	\$0	\$2,000	\$4,389	\$3,000
Other Receipts	\$300	\$94	\$300	\$143	\$0
Romanian Admin fee	\$4,000	\$2,551	\$5,000	\$3,715	\$3,500
TOTAL OTHER REVENUE	\$101,628	\$104,854	\$96,436	\$128,459	\$121,516
TOTAL OPERATING INCOME	\$309,628	\$314,284	\$311,636	\$356,397	\$354,516

2023 BUDGET					
OPERATING EXPENSES	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget
Diocesan Allotment	\$39,529	\$39,529	\$38,470	\$38,470	\$34,271
Synod Fees					\$750
Parish Outreach - General	\$500	\$0	\$300	\$8,286	\$400
TOTAL OUTREACH	\$40,029	\$39,529	\$38,770	\$46,756	\$35,421
Rector's Stipend	\$57,822	\$57,822	\$59,557	\$59,577	\$62,556
Rector's Ret. Fund	\$13,865	\$13,970	\$14,389	\$14,645	\$15,377
Rector's Ben & Prof. Dev.	\$7,266	\$7,702	\$7,932	\$7,333	\$7,700
TOTAL MINISTERIAL & LEADERSHIP	\$78,953	\$79,494	\$81,878	\$81,555	\$85,633
Rector's Travel	\$300	\$226	\$400	\$368	\$500
Rector's Discretionary	\$200	\$350	\$500	\$740	\$1,000
TOTAL PASTORAL CARE EXPENSES	\$500	\$576	\$900	\$1,108	\$1,500
Curate's stipend	\$6,029	\$29,550	\$0	\$0	
Curate's discretionary/ expenses					
TOTAL CURACY EXPENSES	\$6,029	\$29,550	\$0	\$0	
Telephone, Cellphone, Internet	\$1,300	\$1,356	\$1,400	\$1,373	\$1,400
Water & Waste	\$1,200	\$1,244	\$1,300	\$1,498	\$1,500
Gas Heating/AC	\$2,800	\$2,888	\$2,900	\$3,303	\$3,500
Electricity	\$900	\$990	\$1,000	\$1,236	\$1,300
Maintenance	\$3,500	\$3,512	\$3,700	\$4,598	\$4,600
Taxes	\$6,600	\$7,088	\$7,200	\$7,327	\$7,500
York Rectors Fund	-\$6,800	-\$6,800	-\$6,800	-\$6,800	-\$6,800
TOTAL RECTORY	\$9,500	\$10,278	\$10,700	\$12,535	\$13,000
Organist Fees	\$28,897	\$25,514	\$23,000	\$22,954	\$23,000
Paid leads	\$7,200	\$3,370	\$12,800	\$12,550	\$16,600
Occasional musicians		\$1,350	\$600	\$1,050	\$800
Music Supplies		\$126	\$600	\$724	\$800
Organ/Piano Tuning	\$1,000	\$804	\$900	\$1,225	\$1,300
TOTAL MUSIC	\$37,097	\$31,164	\$37,900	\$38,503	\$42,500
Junior Church	\$200		\$150	\$156	\$250
Youth Group	\$400	\$83	\$150	\$150	\$300
Child & Youth Minister Wages	\$10,000	\$9,000	\$10,000	\$10,000	\$10,000
TOTAL CHILDREN & YOUTH	\$10,600	\$9,083	\$10,300	\$10,306	\$10,550
Worship robes/choir robes	\$0	\$0	\$500	\$578	\$500
Publications	\$0	\$267	\$0	\$423	\$300
Prayerbooks (Parasource)	\$0	\$0	\$0	\$0	\$0
Altar Guild	\$3,500	\$2,866	\$3,500	\$2,209	\$3,200
Chancel maintenance	\$1,000	\$847	\$1,000	\$730	\$750
Altar Wine	\$150	\$0	\$150	\$0	\$150
Worship - Live Streaming	\$0	\$5,243	\$2,000	\$180	\$200
Religious Education (fellowship/mktg)	\$1,000	\$1,393	\$500	\$450	\$1,600
Fill-in Clergy Fees	\$500	\$1,529	\$3,525	\$3,574	\$3,700
TOTAL WORSHIP	\$6,150	\$12,145	\$11,175	\$8,144	\$10,400

2023 BUDGET					
OPERATING EXPENSES (CONTINUED)	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget
Secretary salary	\$37,206	\$37,018	\$38,129	\$38,122	\$40,028
Paper	\$900	\$329	\$500	\$1,036	\$800
Outside Printing	\$800	\$292	\$400	\$327	\$750
Postage	\$1,500	\$1,582	\$1,600	\$1,015	\$1,200
Copying Costs	\$6,500	\$4,739	\$5,000	\$9,173	\$8,000
Office Supplies	\$300	\$389	\$400	\$356	\$450
Giving Envelopes	\$350	\$378	\$400	\$717	\$400
Online donation fees	\$1,200	\$1,712	\$1,750	\$1,974	\$2,100
Advertising	\$1,500	\$360	\$750	\$1,266	\$1,000
Bank Charges/Interest	\$700	\$1,053	\$700	\$1,034	\$1,000
Employment Insurance	\$900	\$1,183	\$1,352	\$1,597	\$1,600
W.S.I.B.	\$700	\$595	\$600	\$572	\$600
Canada Pension Plan	\$1,750	\$1,618	\$3,000	\$3,066	\$3,700
CRA Fees	\$0	\$0	\$0	\$664	\$0
Accounting Fees	\$3,900	\$3,520	\$4,250	\$4,449	\$4,500
Consultants	\$1,000	\$2,966	\$1,500	\$1,395	\$1,500
TOTAL ADMIN	\$59,206	\$57,734	\$60,331	\$66,763	\$67,628
HST Paid	\$14,000	\$11,622	\$14,000	\$15,205	\$15,000
HST Refunded	-\$14,000	-\$9,103.00	-\$11,500	-\$10,597	-\$10,500
Arts Guild		\$0	\$0	\$0	\$0
ACW	\$1,000	\$2,146	\$1,000	\$761	\$1,000
Hospitality (formerly Growth & Fellowship)	\$1,000	\$534	\$500	\$492	\$750
Growth			N/A	\$2,198	\$2,000
Special Honoraria (gifts)	\$500	\$1,342	\$750	\$609	\$750
MISCELLANEOUS TOTAL	\$2,500	\$6,541	\$4,750	\$8,668	\$9,000
Custodian Wages	\$11,238	\$7,030	\$14,000	\$8,885	\$12,000
Cleaning Services/caretaker support	\$7,800	\$3,676	\$3,500	\$3,665	\$3,750
Building Insurance	\$18,036	\$18,040	\$20,600	\$20,722	\$22,316
Telephone	\$2,600	\$2,080	\$2,000	\$2,299	\$2,300
Internet	\$1,300	\$1,147	\$1,200	\$1,283	\$1,300
Gas Heating	\$7,250	\$8,712	\$8,500	\$11,983	\$13,000
Water & Waste	\$2,000	\$908	\$1,000	\$1,434	\$1,450
Electricity	\$2,500	\$2,239	\$2,500	\$2,835	\$3,000
Security	\$1,600	\$1,905	\$2,000	\$10,976	\$2,000
Cleaning supplies/Gardening Supplies	\$4,000	\$3,411	\$1,500	\$2,522	\$2,000
Lawn Care/Snow Removal	\$2,500	\$3,868	\$6,500	\$10,374	\$9,900
Plumbing Maintenance	\$3,000	\$5,445	\$2,500	\$860	\$1,000
Electrical Maintenance	\$600	\$0	\$500	\$0	\$250
Boiler Cleaning/Maintenance	\$1,000	\$3,956	\$2,500	\$1,624	\$1,800
Carpet Cleaning	\$0	\$0	\$0	\$0	\$0
Painting	\$500	\$0	\$500	\$0	\$500
Equipment, purchase & maintenance	\$2,700	\$472	\$2,000	\$2,548	\$2,600
TOTAL CHURCH PROPERTY	\$68,624	\$62,889	\$71,300	\$82,010	\$79,166
TOTAL OPERATING EXPENSES	\$319,188	\$338,983	\$328,004	\$356,348	\$354,798
NET SURPLUS/DEFICIT	-\$9,560	-\$24,699	-\$16,368	\$49	-\$282
Unspent funds carried forward		\$13,929	\$15,000	> non-operating	n/a
PLUS Additional Capital Fund transfers*	\$0	see revenue	\$0		
Total Deficit/Surplus	-\$15,860	-\$10,770	-\$1,368		

ST. OLAVE'S CAPITAL INVESTMENT FUND COMMITTEE REPORT

For the Vestry Meeting, Sunday February 26, 2023

In 2022, the basic structure of St. Olave's Capital Investment Fund remained intact. Its value at the end of the year was \$639,029 with a total asset mix that contains 90.10% for equities (for Canadian stocks at 49%, American at 40% and international at 11%) for a value of \$574,551 at year's end, 8.8% for fixed income (representing the Pimco funds held for capital and operational needs at St. Olave's) for a value of \$56,822 and 1.1% for cash, with a value of \$7,656.

St. Olave's Capital Investment Fund, in 2022, felt the impacts of a volatile market throughout the year. As with the markets in Canada and globally, the value of the equities held in St. Olave's Capital Investment Fund have continued to fluctuate.

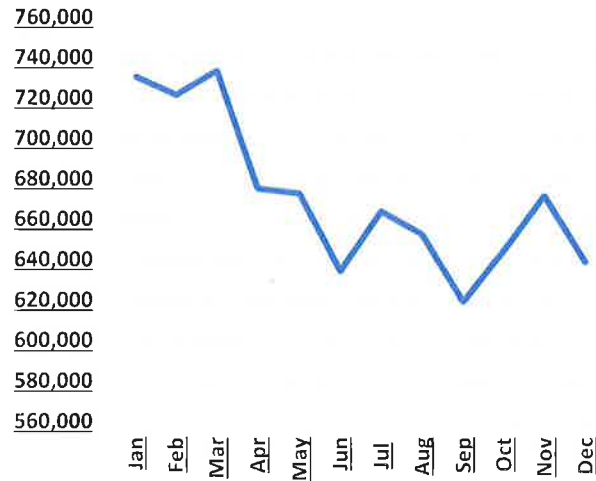
Monthly reports, generated for the Fund through Nesbitt Burns, pinpointed these fluctuations. As shown below with the graphs for month-end values:

OPENING VALUE **745,409.92**

VALUE OF FUND

MONTH	MONTH END VALUE
Jan	730,625
Feb	721,685
Mar	733,825
Apr	675,260
May	672,875
Jun	634,443
Jul	664,058
Aug	652,620
Sep	619,306
Oct	644,581
Nov	671,572
Dec	639,029

MONTH END VALUE



CLOSING VALUE **\$639,029**

The Capital Investment Fund Committee has met throughout 2022 and discussed the impacts of the markets on these changes in valuations. The decision of committee members has consistently been to maintain the basic structure and the equities held within the Fund as the declines experienced with the fund have been similar to the declines in other market funds. We have met with Joe Fanaki, as the Fund 's investment consultant. He has concurred with taking this path and indicated that the Fund's portfolio is appropriately invested.

As listed in the fund's Portfolio and monthly Reports,

- In 2022, \$31,300 has been transferred from the Pimco funds for operational needs at St. Olave's, in accordance with the projected needs provided by St. Olave's leadership and agreed to by members of the Capital Investment Fund Committee. \$4,000 has been transferred from the Fund for capital needs at St. Olave's. There was a total drawdown of \$35,300 from the Fund in the year.
- One stock transfer as a donation to St Olave's took place, shown as income coming in and then out, as the stock was sold and the proceeds allocated to the operating fund.
- All dividends earned in 2022 were re-invested within the Fund, to encourage its growth.
- No stock sales took place in 2022.

Many thanks are to be extended to the members of the Capital Investment Fund Committee. Their combined experience, insight and expertise have been so helpful over the 2022 year. As a Committee, we hope for and look forward to a better year in 2023, with renewed growth for the Capital Investment Fund.

Respectfully submitted,
Annis Tebbutt, Interim Chair
St. Olave's Capital Investment Fund

2022 ENVELOPES AND RECEIPTED GIVINGS REPORT

Doug Hewitt was the Envelope Secretary for 2022. Below is a summary of the activity:

The total amount of tax receipts issued for 2022 from 153 donors was **\$218,111**.

- The average annual donation per donor was \$1,425.56.
- The average gift amount was \$252.15.
- Three donors gave offerings totaling \$79,941. Removing these donations, the average annual donation was \$921.13, and the average gift amount was \$161.60.

Envelope donors

There were 107 people who gave offerings in what would traditionally be in envelopes (both duplex and Other Envelopes and gift of securities) at least once, and who were issued a tax receipt, totaling **\$107,386**. This includes seasonal gifts in response to appeals that are specified in the income statement, as well as donations to Maintenance, Memorial Gifts, Junior Church and Altar Guild. It also includes donations to Second Century Fund and Primate's World Relief and Development Fund, as specified on duplex envelopes. These latter two are NOT included in the operating revenue.

- The average annual donation from this type of donation was \$1,003.60 per person.
- The average gift amount was \$238.64 per gift.
- Removing the large donations, the average annual total donation was \$478.06, and the average gift amount was \$115.72.

Pre-Authorized Giving (PAG) donors

There were 25 PAG donors in 2022, giving a total of **\$38,580**. This is a decrease of one donor from 2021.

- The average annual donation was \$1,543 per person.
- The average monthly gift was \$128.60 per gift.
- 14 of these donors gave gifts beyond their monthly Pre-Authorized Giving (PAG) commitment, for a total of \$28,194.

Online giving through tithe.ly

There were 61 donors in 2022 using the tithe.ly online giving portal, giving a total of **\$63,952**.

- The average online annual donation was \$1,048.39.
- There were 394 individual donations on the tithe.ly site.
- The average online donation was \$162.31 per gift.
- Removing two single online donations of \$10,000 each, the average annual donation was \$744.95, and the average online donation amount was \$112.12 per gift.
- The average number of times the site was used by an individual was 6.5 times.
- 8 of these donors are current PAG donors and were contributing beyond their monthly commitment for a total of \$18,891, including a single \$10,000 gift.

There were **Additional Givings** donations in 2022, totaling **\$8,191**.

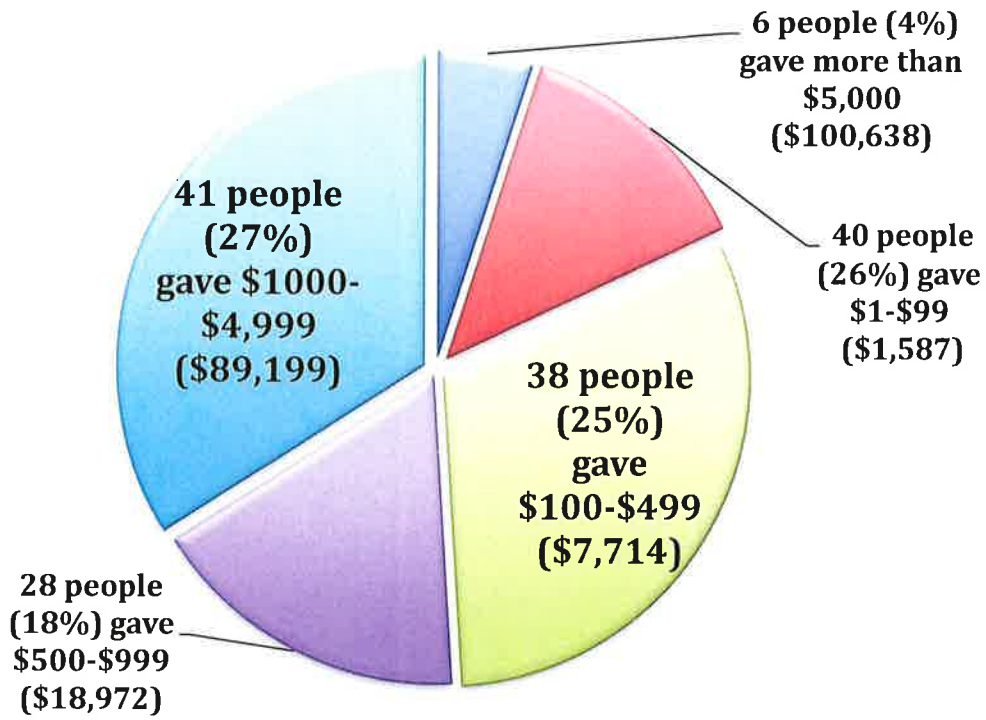
- These gifts were donated by Envelope donors, PAG donors, and tithe.ly donors, in addition to their gifts in their respective categories.

Givings not receipted

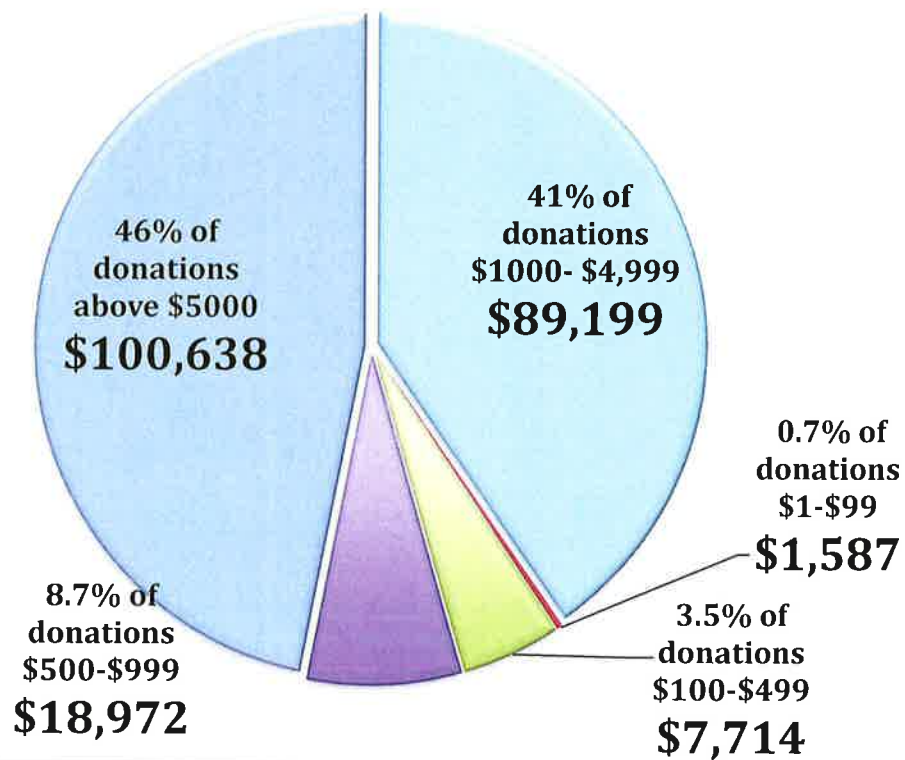
Anonymous offerings in the collection plate and donations received from foundations that were already tax receipted.

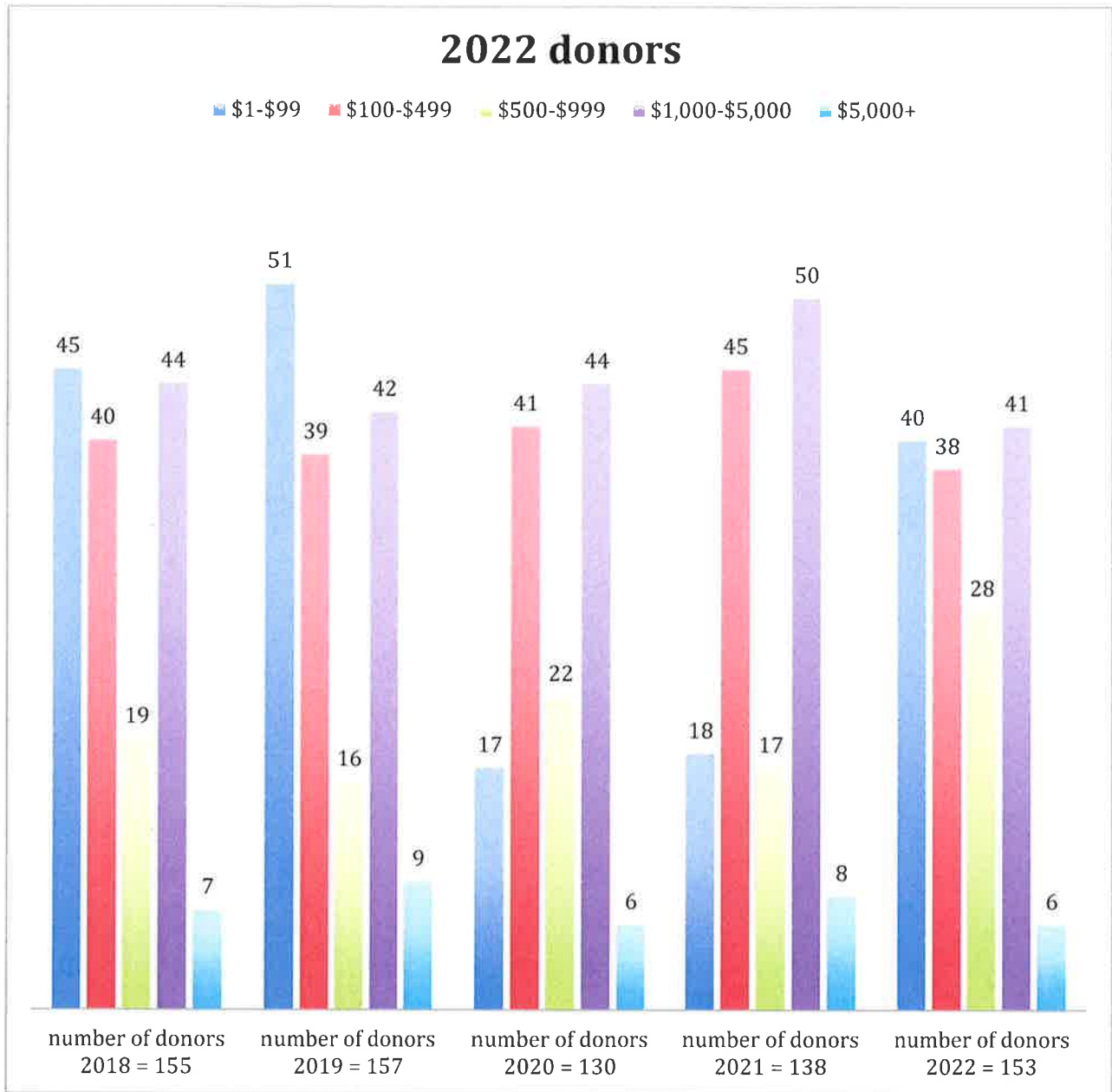
Respectfully submitted by Doug Hewitt

How our Donors Gave in 2022



Distribution of Donations





Appointments and Elections

(For the term beginning February 26, 2023 and ending at the next Vestry Meeting, 2024)

Rector's Appointments:

Rector's Warden
Deputy Rector's Warden
Religious Education Chair
Altar Guild President
Flower Convenor
Head Server
Member of Advisory Board
Member of Advisory Board

Janice Douglas
Allan Taylor
William Cowling
Dale Allen
Caroline Audet
Jon Ingall
Rev'd Dr. Jim Leatch
Siobhan Carmichael

Wardens' Appointments:

Treasurer
Second Century Mission Fund Chair
Capital Fund Investment Committee Chair
Hospitality Committee Chair
Property Committee Chair
Building and Maintenance Co-chair
Stewardship Committee Chair
Secretary of Advisory Board (non-voting)

Annis Tebbutt
Carol Drummond
Annis Tebbutt (Interim Chair)
Jim Shapland
Sheila Tait
Henry Jeens
Martha Drake
Judy Beal

Elections:

People's Warden
Deputy People's Warden
Lay Member of Synod
Alternate Lay Member of Synod
Member of Advisory Board
Member of Advisory Board
Member of Advisory Board
Member of Advisory Board
Member of Parochial Tribunal
Member of Parochial Tribunal

Nominations

Sharm Powell
Carol Ambler
Andrewes Sissons
TBD
Eric Hewitt
Paul Scrivener
Sandra Franke
Alicia Christopher
Dale Allen
Carol Drummond

Membership of Advisory Board

(For the term beginning February 26, 2023 and ending at the next Vestry Meeting, 2024)

Canon 17 (1)(4): "At each annual meeting of the vestry there shall be constituted a committee of the vestry to be known as the Advisory Board ... The duties of the Board shall be to perform such duties as may be delegated to it by the vestry, the Incumbent or the Churchwardens, and to act in an advisory capacity to the Incumbent and Churchwardens ..."

Rector	The Rev'd Robert Mitchell
Rector's Warden	Janice Douglas
People's Warden	<i>(to be elected at Vestry)</i>
Deputy Rector's Warden	Allan Taylor
Deputy People's Warden	<i>(to be elected at Vestry)</i>
Treasurer	Annis Tebbutt
Lay Member of Synod	<i>(to be elected at Vestry)</i>
Alternate Lay Member of Synod	<i>(to be elected at Vestry)</i>
ACW President	Sheila Tait
Second Century Mission Fund Chair	Carol Drummond
Investment Fund Committee Chair	<i>Annis Tebbutt (already a member of AB)</i>
Religious Education Chair	William Cowling
Hospitality Committee Chair	Jim Shapland
Property Committee Chair	<i>Sheila Tait (already a member of AB)</i>
Stewardship Committee Chair	Martha Drake
Building and Maintenance Committee Co-Chair	Henry Jeens
Appointed Member	Rev'd Dr. Jim Leatch
Appointed Member	Siobhan Carmichael
Elected Member	<i>(to be elected at Vestry)</i>
Elected Member	<i>(to be elected at Vestry)</i>
Elected Member	<i>(to be elected at Vestry)</i>
Elected Member	<i>(to be elected at Vestry)</i>
Secretary (non-voting)	Judy Beal

Membership of the Parochial Tribunal

(For the term beginning February 26, 2023 and ending at the next Vestry Meeting, 2024)

Canon 14 (3)(4)(7): "There shall be a Parochial Tribunal of each vestry which shall be composed of the Incumbent, the Churchwardens and two other members of the vestry, who have been elected by such vestry at its annual meeting ... (the) Tribunal ... shall prepare a list in alphabetical order of all persons who are entitled to vote at meetings of such vestry and shall post the same in a place in the church where it can easily be seen, not later than one week after the first day of December in each year ... (the) Tribunal shall have authority ... to consider and determine all disputes regarding membership of the vestry of a church and entitlement to vote thereat, and the number of members of Synod that the vestry is entitled to elect."

Ex Officio:

Rector

The Rev'd Robert Mitchell

Rector's Warden

Janice Douglas

People's Warden

(to be elected at Vestry)

Elected at Vestry:

Elected Member

(to be elected at Vestry)

Elected Member

(to be elected at Vestry)

Signing Officers

(For the term beginning February 26, 2023 and ending at the next Vestry Meeting, 2024)

Canon 15 (7): "The Churchwardens shall be responsible for overseeing the disbursement of all monies of the vestry. Payments of sums of twenty (20) dollars or more shall be made by cheque. At its annual meeting, the vestry shall name and authorize signing officers who shall include the Churchwardens and may include other members of the vestry whom the Churchwardens so nominate. Cheques and disbursements shall be authorized by two (2) signatures. One (1) of the signatures on any cheque or disbursement shall be that of a Churchwarden. The vestry may also authorize alternate signing officers who are not Churchwardens to authorize cheques or disbursements in place of a Churchwarden but only when no Churchwarden is reasonably available; and any cheque or disbursement so authorized must be reviewed and the cheque or supporting documentation must be initialed by a Churchwarden within sixty (60) days of the monies being disbursed. A Deputy Churchwarden may be authorized by the vestry to exercise the same level of signing authority granted to a Churchwarden and described in the foregoing but only if so nominated in writing by both Churchwardens."

Rector's Warden

Janice Douglas

People's Warden

(to be elected at Vestry)

Deputy Rector's Warden

Allan Taylor

Deputy People's Warden

(to be elected at Vestry)

Treasurer

Annis Tebbutt

ALTAR GUILD REPORT – 2022

2022 saw the church open to in-person worship once again – an answer to prayer.

Every week your Altar Guild set the altar, changed the colours, washed communion vessels and laundered linens. Not really work, but a joy.

This year we were very pleased to welcome two new young ladies to the guild – Karen and Alicia Christopher. Welcome ladies !

Caroline Audet continues to do a fantastic job of getting flowers for the altar and arranging them beautifully. Thank you Caroline.

I want to thank each of the guild members for their continued work and support throughout the year: Margaret Roze, Louise Rennie, Caroline Audet, Tina Sweeney Alicia Christopher and Karen Christopher.

We look forward to a new year of serving our church every week.

Respectfully submitted.
Dale Allen

ANGLICAN CHURCH WOMEN'S REPORT – 2022

The Anglican Church Women (ACW) includes all the women who are members of St. Olave's Anglican Church.

Much appreciation is expressed to Rev. Canon Ruth S. Smith who stepped down as president of the ACW. We are grateful for her many years of leadership and wish her all the best during her retirement.

While many women belong to the Mary and Martha group and to the ACW Executive, many who do not are active in several ways, be it assisting with sales, singing in the choir, serving on the Altar Guild, arranging flowers, helping with Hunger Patrol, teaching Junior Church, greeting, reading lessons, simply volunteering for events or serving in some official capacity.

We would like to acknowledge the contribution of Wardens Janice, Sharn, Carol A. Treasurer Annis.; Church Secretary Judy; Altar Guild, Dale, Louise, Tina, Margaret, Caroline (flowers); newly appointed Junior Church Coordinator Siobhan; live streaming crew Janice, Aden, Carol A, Carol D: Martha, Chair of the Stewardship Committee; Carol D, Chair of the Second Century Fund: Louise, Convener of Mary and Martha.

Activities in 2022 included the following: In January, stripping of the 2021 Christmas and mitten trees. Items from the mitten tree were delivered to a shelter. Funds were contributed to the ACW window in the *Lead Kindly Light* replacement campaign. Bibles were purchased for the confirmation candidates. Contribution was given for the organist's robe. In June a Book and Art Sale was held featuring the donation of the art of the late Sally Sloan. In July a Book Sale was held in conjunction with the Bloor St. BIA Street Fest. We hosted the October 16th coffee hour. November saw participation in the Christmas Market. December marked the decorating of the traditional Christmas and mitten trees. The items from the mitten tree will be donated and taken by Lily to the Ukrainian Social Services for war refugees.

With the resumption of fund-raising activities the ACW charitable donations and church support will continue in 2023.

In the new partnership between St. Olave's and Parkdale Golden Age Foundation (PGAF), the ACW assists in the Meal for Seniors Program by taking meal orders, and packing and delivering meals.

The Mary and Martha group enjoyed the three in person meetings following the social isolation of the Covid era. New members Lily and Mary were welcomed.

We were saddened by the loss of longtime members Rita Irving and Jessie Powell. Both women will be remembered and celebrated for their outstanding contribution to the spiritual life of Saint Olave's. Rita was our goodwill knitting ambassador who contributed and gave generously to the church and to Hunger Patrol. Jessie was the pioneer and instigator of the first **children's Christmas** Pageant now a popular annual established tradition.

This report is submitted on behalf of the executive members Bette, Judy, Margaret, Joan and Maggie.

Respectfully,

Sheila Tait, St Olave's ACW President

2022 - ACW FINANCIAL REPORT

	ACW ACCOUNT	ACW PETTY CASH	TOTAL
Opening Balance	\$5,032.55	\$295.25	\$5,327.80
INCOMES			
Donations	\$235.84	\$40.00	
Art/Book Sale June	\$631.35		
Art/Book Sale July	\$169.75		
OnLine Quiche Sales	\$326.00		
Offline Quiche Sales		\$80.00	
Christmas Craft Show	\$1,715.00	\$360.00	
TOTAL INCOMES	\$3,077.94	\$480.00	\$3,557.94
	\$8,110.49	\$775.25	\$8,885.74
EXPENSES			
To Rev'd R Mitchell	\$141.44		
To J Douglas	\$55.84		
Crownex re gown	\$150.00		
To S Tait	\$90.56		
To B Birmingham	\$322.82		
Plates & cups		\$9.70	
ACW President retire		\$124.90	
Easels - Art sale		\$84.95	
2 Gift Baskets - items		\$76.40	
Gifts - For 3 people		\$295.00	
ACW Window Donate	\$450		
TOTAL EXPENSES	\$1,210.66	590.95	\$1,801.61
Closing Balance	\$6,899.83	\$184.30	\$7,084.13



ST. OLAVE'S ARTS GUILD – REPORT TO VESTRY – FEBRUARY 26, 2023

St. Olave's Arts Guild was in 2022 able to benefit from the church re-opening in mid-February. This allowed the Guild to explore new means of showcasing and recording some of its events through being both live and live-streamed.

Events of 2022 facilitated by St. Olave's Arts Guild, include:

- "Joy in June", on June 5 following an Evensong service, presented in prose and songs a tribute to Queen Elizabeth on the occasion of her Platinum Jubilee. It also featured musical performances, including Marque Smith on piano, singing with Janice Douglas and Paulina Derbez on violin.
- In partnership with the ACW and their giant book sale, holding a special art show exhibiting the life works in memory of parishioner, Sally Jarvis Sloan, on June 18. Significant numbers of people attended and many works of Sally's were sold.,
- Bringing out a fresh exhibit of Sally's works for show and sale during, "St.Olave's Open Doors", in conjunction with the Bloor West Street West Festival held on July 16.
- The Guild brought back, "Christmas Lights" on Sunday, November 27, following the Evensong service. This event was both live and live-streamed and featured festive poetry, light-hearted skits and dramatic readings of the original story, "The Greatest Gift". This story served as the inspiration for the classic holiday film, "It's A Wonderful Life". Music was presented by the alto lead from our own St. Olave's Choir, Nadia Nikolov, accompanied on piano by Jackie Law and singing a medley of beautiful tunes.

As always, the Guild is most indebted to its performers, musicians, readers and all contributing their time and talents, helping to celebrate the arts with our church being open once again.

2021 FINANCIAL STATEMENT – ARTS GUILD

Balance, as of January 1, 2022:	\$724.66
Plus Income Received:	\$0
Less Disbursements:	\$0
Balance, as of December 31, 2022:	\$724.66

Respectfully submitted by Annis Tebbutt, Chair, St. Olave's Arts Guild

HOSPITALITY COMMITTEE REPORT – 2022

Coffee Hours: Commencing in about mid-March, we resumed these fellowship opportunities following the 10:30 Sunday services. We are indebted to our corps of about a dozen+ skilled and capable hosts and convenors. More than 40 of these gatherings have been held since resuming. Scheduling of convenors has been confirmed through to mid-April and the intention is for these weekly gatherings to continue indefinitely.

Larger Parish Fellowship Events: We also succeeded in reviving a number of past, larger more significant events, including:

- In late May, the lovely lunch on the lawns following the confirmation service led by Bishop Asbil.
- The Patronal 'St Olave's Day' BBQ in late July.
- The innovation of a 'Parish Potluck' for Gathering Sunday in early September.
- The evening congregational reception following the service of 'Lessons and Carols' in December.
- The highly successful revival of the Pancake Luncheon on Sunday February 12th.

Again, it is fair to say that it is the plan for these signature events to continue and be enjoyed in the long-term.

In conclusion, I take the opportunity in writing this report to resign as your committee chair. (Old age catching up; time for younger legs.) I will try to continue to hold out when needed, and can stay on for a short period until a successor is identified, and also to help out where and when needed. I would be remiss if I didn't thank all those who have so faithfully supported me in convening these events over almost the past 30 years. Someone once said to me 5 or 6 years ago that "it is very, very difficult to attract volunteers at St. Olave's." That certainly has not been my experience; decidedly to the contrary. They probably didn't know what they were talking about!

Respectfully submitted,

Jim Shapland, Chair
Hospitality Committee

INTERIM DIRECTOR OF MUSIC REPORT – 2022

I was privileged to assume the position of Interim Director of Music at St. Olave's effective Advent II, 2022. Highlights of my tenure thus far have included the annual Lessons & Carols service, which returned to in-person format for the first time since 2019.

Choir membership is overall up, with several members returning after a leave of absence during the height of the pandemic. Regrettably, Jack Suttaby has resigned from the choir after over twenty-five years of dedicated service. I am making an effort to reach out to music students with an interest in Anglican music and liturgy; David Zuniga has joined the choir in this vein.

There are several extant mechanical and tonal issues with the Keates pipe organ which limit its ability to fully accompany and lead liturgies. I am in the process of drawing up a comprehensive plan in consultation with the Wardens that would see the church's instrument in good shape for the next few decades. It is my hope to raise money for the ongoing maintenance of the organ and also for this plan should it be approved.

In the near future, my goal is to both raise the standard of liturgical music at St. Olave's to the highest possible level and expand the reach of St. Olave's as a community centre for musical events. I hope to give an organ recital during Lent on themes of the season, and am discussing recital plans with other local artists as well. Following the successful concert by the Diapente vocal quintet in December 2022, I have been in talks with them to bring future concerts to St. Olave's as well. There are also tentative plans for a vocal recital featuring our choir leads, with details to be determined at a future date.

A.M.D.G.

Jeremy Tingle

Interim Director of Music, St. Olave's Anglican Church

February 14th, 2022

VESTRY REPORT

2022 2023

By Siobhan Carmichael



With our focus on **Community, Congregation** and **Church** for 2022 and 2023 we have had some great opportunities to grow our learning.

Church Focus: Our lessons each week to mirror what we are learning both up and downstairs in the Gospel. We are participating in communion and learning the service and prayers. We also know that its important to put more focus on at home learning, so providing resources for families to grow their faith at home has been key.

Congregations Focus: Kids have been given the opportunity to participate as servers in the procession, so that they are comfortable and involved and have a place to grow into beyond Junior Church. We also looked at ways to connect with other parishioners through Christmas cards.

Community Focus : Serving our community through charity work and fundraising has been key to show how important it is to look after others. Children often think they are to young to help, but we are encouraging and showing them how small things can lead to big results.

What we have done so far...

- **Connecting with others ;** through our Lemon'aid' Stand & Hot Chocolate stands we have raised over \$525
- 35 cards for seniors at Christmas were sent out to the congregation members
- Hosted Coffee Hour
- Started an Instagram account "st.olaves_junior" (follow along)
- **Developed our talent;** 14 children participated in this years Nativity Play - "The Mysterious Animal"
- **Serving our Church;** Children are part of the morning procession as servers
- **Practiced Generosity;** Donated \$400 worth of food to "Fishes and Loaves at St. Pius X" Food bank
- Adopted a Coyote named Samson through Ontario Wildlife Centres
- **Growing our Faith;** Participated in Communion , learning our prayers and prayer journals

THE NUMBERS

- 8 families participating in Jr Church
- 14 kids total
- Age range 2-14 years old
- Average weekly attendance 8 kids



PROPERTY MANAGEMENT REPORT – 2022

for Vestry Meeting February 26, 2023

Our appreciation and thanks are extended to Sexton Dave Webb for his continued efforts in preventive maintenance, working in conjunction with the Wardens and the Property Management Committee in the oversight of the general maintenance of the church properties.

The past year's activities included:

WINDOWS: A plaque recognizing and honouring sponsors of the highly successful *Lead Kindly Light* window replacement sponsorship program was mounted in the Narthex. Our thanks to the Stewardship Committee headed by Martha Drake and to Janice Biehn for arranging recognition of donors.

Plans for Phase 3 of the window replacements of the east and south facing windows will be contingent on the recommendations and/or decision of the Accessibility Committee in its deliberation of actions to be taken.

Chairs: The burgundy chairs, many of which were beginning to pose safety hazards, have been replaced. Thanks to Martha for securing the deal and to Graydon for providing moving services.

Security Cameras and Lighting: The installation of cameras and enhancement of the exterior security lighting such as **sensor lights** were completed. The cost was covered by funds given under the *Ontario Grant to support Anti-Hate Security Measures for Faith-Based & Cultural Organizations 022-23*.

LANDSCAPING: Beaver Landscaping & Gardening Company is responsible for mowing of lawn, maintenance and manicuring of beds, pruning and planting of the six urns at the entrances.

SNOW CLEARANCE: Monster Snow Removal has been contracted to clear the snow in the parking lot.

CLEANING: Cleaner Guida da Costa continues the bi-monthly or as requested cleaning of the church, kitchen, washrooms, EBR and offices of the Rector and the organist. Appreciation is due to the ACW who will continue to share the cost in 2023.

ADDUS: In person attendance of the program has resumed with full participation. Addus did some planting of the garden beds with the intention of doing more extensive gardening this coming summer.

Maintenance Schedules: Schedules were in place for routine maintenance of the furnace by Ferguson and the chemicals by Brea.

Fire Alarm Inspection: Exclusive Alarms conducted the annual mandatory inspection of the Fire Alarm System on Monday, January 24, 2022. The 2023 inspection is scheduled for January 6.

Fire extinguishers: Replacements of expired extinguishers continue to be done on a regular basis and all new and expiry dates are noted in the log kept by the Sexton.

Lighting: During the routine maintenance of lighting fixtures, spent bulbs and tubes are replaced by energy efficient fixtures. Outdated light switches are being systematically replaced.

Kitchen: The restrictions and closures of the Covid-19 pandemic requirements have been removed. Food preparation can now be done. Coffee hours have resumed. On behalf of St. Olave's, with a grant from the Diocese, Parkdale Golden Foundation (PGAF) prepared 100 meals for those evicted Swansea Mews tenants who were temporarily without cooking facilities. The PGAF Meals for Seniors are prepared Wednesdays on a biweekly schedule. In keeping with our community outreach, PGAF has prepared meals at St. Olave's when another church kitchen was unavailable during renovation. Hunger Patrol will resume the Saturday soup program the second week of January 2023.

Digitized Sign Display: A proposal has been received for replacing the existing outdoor signboard or converting it to accommodate a LED digitized display for efficiency and convenience of use. Two other quotes will be sought.

Defibrillator: The installation of a defibrillator in the church in partnership with the Scouts and ADDUS with training sessions conducted by St. John's Ambulance is currently being revisited. Preliminary discussions will be held during the third week of February 2023.

Plumbing & Washrooms: The drains are flushed on a regular weekly basis to prevent sewer back up and clogging of the pipes. Replacement of the section of the two 'bananas' in the drainage pipes under the church hall floor would be difficult and costly.

Radiators: The valve releases of the north radiator in the Narthex were repaired by Ferguson temporarily eliminating the infamous disruptive clanging noise which has reoccurred. The radiator now has to be raised and leveled.

Maintenance Issues & Future Projects: Below is the list of projects submitted to the Wardens for continued budget and feasibility consideration, to be evaluated as required throughout the year.

Drainage issues possible replacement of drainage pipes under the Church Hall floor

Inspection of the outer church wall and arranging any needed masonry repair.

Parking lot: Repaint yellow lines. Replace parking lot sign at entrance.

Lawn Sprinkler: Installation of an automated irrigation system. Two quotes are of file.

Review of formerly proposed beam smoke detector system in Nave.

Generator: Consideration to purchase for use in cases of emergency outages & creation of a community cooling/warming centre.

Stained glass windows: Repairs & modifications in Rector's office, balcony and some in the nave.

Chairs in the EBR need to be refurbished.

Painting: The walls and ceiling of church hall

Air conditioning of sanctuary and nave.

Respectfully submitted by, Sheila Tait, Property Chair

ST. OLAVE'S CHURCH

RELIGIOUS EDUCATION AND RELATED EVENTS

We are now in the midst of our 27th season of special events, directed as usual by St. Olave's Rector, the **Reverend Robert Mitchell**. The calendar year's sequence of events began on Sunday 6th February with a special event to honour *The Queen's Platinum Jubilee*, opening with the Accession Evensong at 4, with some glorious music for Royal occasions. It was followed by a short illustrated talk about Her Majesty's Canadian role and her experience as Canada's monarch, presented by historian and deacon **Dr. Jim Leatch**, as we marked the seventieth anniversary of the late Queen's accession in 1952.

The Rector's five-part weekly *Lenten Series* began on Wednesday 9th March on *In the Steps of Jesus*, as he explored what it means to live a Christ-like life in today's world. Each event began with a half-hour Evening Prayer service at 7, followed directly by a live remote online discussion for about an hour, with full participation possible from everyone present.

Our three-part *Eastertide Series* started on Wednesday 4th May, as **Dr. P.J. Carefoote** presented *The Meeting Place*, looking at Christianity and Culture in Early Toronto, beginning with the challenges of Church Planting in colonial Toronto. He continued with the major transformation of the architectural landscape of Toronto into the glorious City of Churches. Then he ended the series by considering the role of Christianity as the root of the Social Safety Net in Toronto. Each event opened with a half-hour Evening Prayer service at 7, followed by an hour-long discussion with slides and handouts. These events all took place in the Church, so everyone had a choice of attending in person; watching live online from home or elsewhere; or viewing recordings later.

Our celebration of *The Queen's Platinum Jubilee* continued on Sunday 5th June with a *Coronation Evensong*. It was followed directly by *Joy in June*, an excellent seasonal tribute to Her Majesty in memorable words and glorious music, presented by **St. Olave's Arts Guild** (led by **Annis Tebbutt**) and their guests: violinist **Paulina Derbez** and pianist **Marque Smith**.

The season ended with our popular *Patronal Festival* event on Sunday 24th July, with Evensong at 4 followed by our annual barbecue, the first since the pandemic began. It probably benefited from opening with an outdoor service, which required attendance in person. Most also stayed for the barbecue, even though it had to be moved inside at the last minute.

Our current season opened somewhat later than usual, on Tuesday 1st November. The All Saints service at 7 was followed directly by a highly successful and compelling feature talk on *Canada's Prayer Book*, in which **Dr. Jesse Billett** explored the history and significance of the Canadian Book of Common Prayer, to mark the anniversaries of its final release in 1962 as well as its origin in 1662.

Our event for Advent Sunday on 27th November opened with Choral Evensong at 4, followed directly by *Christmas Lights*. This well-attended sequence of light music and entertainment with St. Olave's Arts Guild, led by Annis Tebbutt, featured a variety of stories, poems and music, including some extracts from *The Greatest Gift* by P.V. Stern, which inspired the movie *It's a Wonderful Life*.

As always, we cannot overstate our appreciation for the generous help of our leaders and volunteers, without whom there are no events. In particular:

- Our speakers for the feature talks and discussion series throughout the year.
- Our Rector, **Reverend Robert Mitchell** for leading the Evensong services.
- **St. Olave's Arts Guild** and guests, led by **Annis Tebbutt**, for their wonderful words-and-music events.
- **Judy Beal** for the advertising and publicity.
- **Janice Douglas** for the website content and video broadcasting.
- The many members of the congregation who read lessons from the Bible: the jewels in each event's crown.

William Cowling
Religious Education Co-ordinator
February 2023

ROMANIA MISSION FUND REPORT – 2022

Dear Reverend Rob and Church family,

Here is the annual report for our Romanian mission.

The donations to the mission for 2022 were \$94,345.00

The 4% administration fee is \$3,773.80

Expenditures were:

Salaries: \$61,819.00

Food: \$16,860.00

4 month bus pass for Izabela's high school: \$300.00

4 months gas for the judo trainer to drive out to the village: \$133.00

Day Centre wood for heating: \$1,667.00

Wood for our social workers' house heating as they were paying for farm items including the vet, and not able to buy the wood: \$1,167.00

Land taxes: \$650.00

Electricity: \$500.00

Shoes in Sept for 50 children to start school with: \$2,000.00. In other years Oana has been able to get companies to donate shoes, but with the financial situation over there now, she wasn't able to get help with this. Fortunately, backpacks and school supplies were donated.

Day Centre van insurance: \$467.00

Total: \$85,563.00

Total expenditures with the admin fee: \$89,336.80

The base budget going forward into 2023:

Salaries will be \$74,512.00 which include a wage increase for both our social workers

Food \$16,860.00

Izabela's bus pass \$750.00

judo trainer's gas \$333.00

Total: \$92,455

Taxes, wood, electricity and other expenses will need to be seen.

Like last year, we kept some donation money back to not exceed the amount of a 50k transfer. So \$11,855.00 from the 2022 donations will be transferred in the spring with the January, February and March donations.

Please check our hosannachildren.ca website for updates and pictures. You will be touched by all the children God is enabling us to help with education, food, clothes and most importantly love. Thank you for all your support and prayers which help us keep going!

God bless you all, in Christ, Kathy Langston

SECOND CENTURY MISSION FUND REPORT – 2022

The Second Century Mission Fund was established by a motion of Vestry in 1989 to fund the work of Christian missions on an ongoing basis.

Donations added to the proceeds of investment from legacy donations were used to make three gifts in 2022:

1. \$8990 to Ukrainian relief efforts through the Primate's World Relief and Development Fund
2. \$5000 to Wycliffe College in support of the memorial fund honouring Rev. Verschoyle D. Wigmore. This fund provides bursaries for two theology students per year.
3. \$2400 to Children Believe (formerly Christian Children's Fund) to support five children in Burkina Faso.

Our donation to Ukrainian relief used a donation matching element for the first time. The Second Century fund provided a base donation from our investment fund of \$2500 then matched the next \$2500 of donations from the congregation during a six week period up to a further \$2500 from the investment fund.

We are starting to use the Second Century pages in the St Olave's website to provide more information on the committee and the recipients of donations. Current articles include stories on the Ukraine campaign and a new one on Children Believe telling more about Burkino Faso and the children that we are supporting. An article of Versey Wigmore and the bursary started in his name is planned.

Currently, the committee consists of: Robert Ragsdale (founder), Carol Drummond (chair), Leslie Stafford, Rev Rob Mitchell, Siobhan Carmichael

We thank you for your financial support in donations through cheques, envelope givings, PAG and pew envelopes. Special thanks for the overwhelming support of our Ukrainian relief matching donation program.

Respectfully submitted,

Carol Drummond, Chair

SECOND CENTURY MISSION FUND ANNUAL REPORT 2022

Income – 2022

Parish Donations-	\$ 6,254.96
Investment income-	\$ <u>8,590.62</u>
Total Income-	\$ 14,845.58

Disbursements – 2022

Children Believe – support 4 children in Africa	\$ 2,400.00
Wycliffe College- (Wigmore Student Bursary)	\$ 5,000.00
PWR- special Ukraine Relief project	\$ <u>8,990.00</u>
Total -	\$16,390.00

Please Note-

Since inception in 1987, your Second Century Mission Fund has now donated a grand total of \$ 428,294.19 to assist people in many Christian mission, education, and relief projects in Canada and internationally.

The backbone of the Fund consists largely of over \$240,000 held in trust from legacies and bequests from the parish, the revenue from the capital being the main mission arm of our parish.

We encourage everyone not only to regularly support the Fund with a percentage of their church collection, but also to remember the Second Century Mission Fund when considering their final estate plans.

* * * * *

Second Century Capital Account at Dec. 31, 2022 Market Value

Cash & Investments held by TD Waterhouse-	\$ 272,913.61
Cash held in St. Olave’s general acc’t-	\$ <u>635.22</u>
Total-	\$ 273,548.83

St. Olave's Church gratefully acknowledges the many Bequests, Legacies and Memorial gifts being made to our SECOND CENTURY MISSION FUND held in trust in perpetuity, the proceeds of which allow the FUND to make increasingly significant annual support for Christian relief work and education at home and abroad as chosen by our parish.

DONOR

Muriel Wilson - bequest-	Second Century
Les Speechly- in memory-	Harold Hanna
Ethel Brown - estate-	Second Century
Friends- in memory-	Sam Powell
Percy Stone - bequest	Violet Stone
Agnes & Les Speechly-in memory-	Dee Williams
John & Gloria Ross- in memory-	Charlotte Gray
Agnes Speechly & Friends- memory-	Les Speechly
Blanche Swift estate-	Second Century
Mrs. Percy Morgan - estate	Second Century
Stuart Roseveare - estate	Second Century
St. Olave's Sunday School- gift	
Friends- in memory-	Alan Williams
Bette Ragsdale- in memory-	Peggy Dougall
Alan Williams- estate-	Second Century
Maude Williams - bequest-	Second Century
Vilma Sharp – bequest-	John (Ted) Sharp
Friends- in memory	John Sharp
Friends- in memory	Stan McNaughton
Friends- in memory	Mrs. Wallace
Friends- in memory	D. McIsaac

DONOR

Friends- in memory	Agnes Speechly
Vilma Sharp- in memory	Brian Taylor
Rev. Wigmore- in memory-	Peter Wigmore
L. Dougall- in memory-	C. Allen
Family & Friends – memory-	Bette Ragsdale
Joan Scott - estate-	Second Century
Gladys Kirk- estate-	Second Century
Friend- memorial-	Tom Elliott
Doris Flowers - estate-	Second Century
John Ross - estate-	Second Century
Friends- in memory-	-John Ross
Rev. Wigmore estate-	Second Century
Friends- in memory-	- Gloria Ross
Robert Ross in memory-	- John & Gloria
Friend in memory-	Geo. Funnell
Stafford family- in memory	John & Helena
	Stafford & Shirley Challis
Stafford family in memory-	Marguerite & Kent
Leslie Stafford- in memory-	Shirley Challis

STEWARDSHIP COMMITTEE REPORT – 2022

Prepared for the February 26, 2023 St. Olave's Vestry Meeting

Mandate: The mandate of the Stewardship Committee is to encourage and steward engagement of the St. Olave's community as parishioners and donors.

Committee Composition: Rev'd Rob Mitchell, Carol Ambler, Janice Douglas, Sharm Powell, Paul Scrivener, Jim Shapland, Sheila Tait, Annis Tebbutt, and Martha Drake (Chair) are the current members of the Stewardship Committee.

Goals for 2023-2025: The Stewardship Committee has identified the following goals to be achieved in a two-year timeframe:

- Increase total amount of donations by 5% each year for the next two years. For 2023, the goal will be \$230,000. For 2024, the goal will be \$241,500.
- Increase in-person attendance by 5% each year for the next two years which will be 67 people per Sunday for 2023 and 82 people per Sunday for 2024.

The activities of the Stewardship Committee will be undertaken to achieve these goals.

Donations Results: We are truly grateful to the St. Olave's community for stepping up to not only achieve, but surpass the goal for givings in 2022. The initial goal was \$212,000 and over \$219,000 was donated to the parish representing 106% achievement of the goal. Initially, donations were down from the previous year, and it was the generosity of donors in December that resulted in the strong finish to the year. Please refer to the Treasurer's Report for specific results.

The Stewardship Committee undertook the following activities since the 2022 Vestry meeting:

- **Monthly Stewardship Letters and Weekly Bulletin Stewardship Reports:** The monthly stewardship letters, under the banner *For the Love of St. Olave's*, continued throughout the year to encourage support of the parish. In addition to the reports in the monthly e-blasts, messages and donation reports were included in weekly bulletins. It is hoped that this combination of messaging worked to engage parishioners to provide the requisite financial support to fund the givings budget for the church.
- **Parish Phone Call Projects:** Two phone call projects occurred this past year. The first one, in the Spring of 2022, involved some members of the Advisory Board who joined members of the Stewardship Committee to phone parishioners to check in on them and see how they are doing given the past two years of COVID. Each of 10 volunteers involved in this project received a list of 10 parishioners and speaking points to find how parishioners feel about returning to church and if they are receiving communications and to notify them of the confirmation and Queen's Jubilee events. Another phone call project, spearheaded by The Rev'd Rob, recently took place. The target audience for this group included those who were regularly involved/attending/engaged prior to March 2020 who have not yet made it back to their old patterns of attendance and engagement.

- **St. Olave's Day:** St. Olave's Day, July 24, 2022, was used as an opportunity to bring the community together in support of the parish and to position the event as a turning point for giving. A letter signed jointly by The Rev'd Rob and Martha was sent to parishioners in advance of St. Olave's Day encouraging in-person participation at the outdoor service and BBQ and a special donation in honour of our patronal festival. We hope that this encouraged some of the donations received this summer.
- **Stewardship for the *Lead Kindly Light Window Project*:** The Rev'd Rob noticed that the original plaque for the Lead Kindly Light window replacement project had a flaw in the printing and so a new and improved plaque was ordered over the summer and was erected in advance of Gathering Sunday on September 11th.
- **Newcomers Package and Protocols:** An updated *Welcome to St. Olave's Swansea* booklet was printed and since November 13, 2022, is placed in all of the pews. In addition to the target audience of newcomers, the booklet serves those who have come back to the church after an absence, and more new families, especially as they develop an interest in volunteering. The role of greeters was addressed including ensuring that they ensure visitors feel welcome, extend an invitation to coffee hour, and hand out the newcomer's booklet. Communications went out to greeters to support them in this role.
- **New Protocol for Visitors Envelopes:** A "Message from the Treasurer" has been included in the bulletin to encourage people who place cash in the collection plate to use the envelopes and complete their name and address so that they will receive an income tax receipt for their gifts. Thanks to Annis and to Judy for making this happen!
- **Recent Communications:** Two new communications have been developed for release in the coming weeks: An impact report to illustrate the impact of givings to St. Olave's will be included with thank you letters and tax receipts. Also, a bookmark, *The Rhythm of Prayer*, will be sent out in the Easter/Lenten appeal. This communication piece encourages ways for people to meet their engagement goals.
- **Speaking to the Toronto Diocese:** I was invited by Peter Misiaszek, Director of Stewardship Development, to speak as part of a panel in the *Tending the Soul of the Steward* event on November 8th about the work of the St. Olave's Stewardship Committee in creating and administering an annual stewardship program.

I wish to express my sincere appreciation to all members of the Stewardship Committee for their exemplary service to advance the mandate of the Stewardship Committee and the mission of St. Olave's.

Respectfully submitted by Martha Drake, Chair, Stewardship Committee

LAY MEMBER TO SYNOD REPORT – 2022

The 161st Regular Session of Synod occurred in what we now refer to a hybrid fashion- part in person, part online. We had gathered for our opening Eucharist at All Saints' Kingsway, and since it is right in the neighbourhood, I along with clergy and other lay members attended in person. Surprisingly the attendance in the church was low. I have attended many Synod's in the past which have packed St. Paul's Bloor St. or St. James' Cathedral, however this time most of the members attended online. The meetings Friday and Saturday were fully attended, using several different technologies to accommodate several hundred voting members and non-voting participants.

Bishop Asbil delivered his Charge to Synod to those of us at church and those online and squarely addressed challenges in the community, the environment and in our parishes. It is available for viewing on the Diocesan website, and I encourage everyone to take some time and watch it.

Parishes across the diocese are experiencing a significant drop of Sunday in- person attendance from people who are wary of gathering, or people who have changed their Sunday morning routine. But at the same time, the virtual church attendance has grown, so we must continue to find new ways to engage with each other and with our community. As Bishop Asbil said: "We must learn to sing together again." The mission of the church has not changed because of the pandemic.

On the environment issues, discussions were had on how we can reduce the environmental impact of our buildings and activities in practical manners, both in new construction and retro-fit projects in existing buildings. This will become a larger issue in the future as energy and emissions costs continue to rise and we resolved to minimize our ecological footprint. The goal is to move us closer to net zero greenhouse gas emissions in time.

A significant amount of time focused on affordable housing, and how the church could help, through the use of vacant or underutilized lands throughout the diocese. The diocese will be partnering with people experienced with affordable housing to determine how we can have the greatest impact with our resources.

The next gathering of Synod will continue with these tasks and there will be recommendations of how to best continue with the most impact in all areas.

In conclusion, I would like to share words which challenge and comfort us from the Bishop's Charge: "After the disruption of Easter, the disciples' instinct is to return to the familiarity of fishing. But everything has changed, and the old way of doing things doesn't work. Our instinct, too, may be to go back to what's comfortable – what we know we're good at. But God is calling us to do things in a new way. What will happen if we cast our nets on the other side of the boat?"
– Bishop Andrew Asbil

Respectfully submitted,
Jon Ingall

YOUTH AND YOUNG ADULTS GROUP REPORT – 2022

During 2022 the youth group transitioned from Zoom meetings Friday evenings back to in-person meetings Sundays after church. The group participated in some Zoom based activities including playing on-line games, reading the books of Acts together and having some great discussions. During our in-person meetings we had a games afternoon, played Dungeons and Dragons and ordered a few pizzas. We also helped out at some church activities including the Christmas Market.

The youth and young adults continue to be very involved in the church service, participating in choir, serving, greeting, reading and live-streaming and then meet after church for some fellowship and fun.

Looking forward to 2023 we are planning to continue to participate in services, meet Sundays after church and perhaps arrange an outing or two.

Respectfully submitted,

Carol Ambler

SOCIAL JUSTICE VESTRY MOTION 2023: IT'S TIME TO RAISE THE RATES!

DIOCESAN SOCIAL JUSTICE INITIATIVE:

Each year, the diocese commends a Social Justice Vestry Motion for parishes to consider at their annual meetings. This year's motion calls on the Province of Ontario to double social assistance rates for both Ontario Works and the Ontario Disability Support Program, and thereafter to index these rates to inflation. As we have done in the past, we will not be debating and voting on this year's motion, but Corporation would like to commend it for your consideration and encourage those who wish to act by writing a letter to the minister responsible. Information about the issue and how to contribute to the efforts being made can be found on the Diocese of Toronto's website (toronto.anglican.ca). Near the top of the page, click on "Diocesan Life" then "Social Justice Vestry Motion." We strongly encourage everyone to read the material and consider the issues it raises.