



## **CHRISTMAS CRAFT SHOW 2022: Rules and Regulations**

**SET UP** - Set-up will take place on Friday, November 18 from 7 to 9 p.m. and Saturday, November 19<sup>th</sup> from 8 to 10 a.m. in the Parish Hall at St. Olave's Church, 360 Windermere Avenue (half block south of Bloor Street West). Vendors are encouraged to set up on Friday, with final set up completed on Saturday morning.

**LOADING AND UNLOADING** - Vendors must provide their own dollies, if needed. You may unload at the south-west entrance of the church. Temporary parking is available at the west end of the church, while unloading. Please move your vehicle once unloaded to park in any of the described parking areas. Please note St. Olave's is not wheelchair accessible and does not have an elevator.

**DISPLAYS** - All displays and back-drops must be free-standing and not attached to church property. Only the tables provided by the church are to be used. Vendors must not protrude beyond the allotted space, nor obstruct the view of neighbouring booths. Each vendor is responsible for providing his/her own display items.

**SECURITY AND SAFETY** - Vendors will assume all responsibility for compliance with city, fire and health ordinances regarding the installation and operation of their exhibits.

**DISMANTLING** - Vendors must pack up after the end of the event, at 4 p.m. After the event, vendors are responsible for removing all articles brought in as well as disposing of any garbage in the containers provided.

**PARKING** - Parking is available on nearby streets, based on signage and at "Green P" lots just north of Bloor Street West. Parking on church lot is only for unloading, as majority of parking spots are rented out and to leave space for shoppers.

**LIABILITY** - St. Olave's Anglican Church shall not under any circumstances be liable or responsible for any loss, damage, theft or destruction caused to any goods, equipment or other property belonging to the vendor or which the vendor is responsible. Since vendors exhibit at their own risk, they are advised to cover their own property against the risk of damage or loss.

**APPLICATIONS** - In completing and signing the Application form for the Christmas Craft Show, you are renting a 6' table, along with 2 chairs. Should you be unable to attend the show after submitting your application, you must notify us two weeks before the event in order to receive a refund.

**COVID SAFETY** - The craft show will comply with current public health measures.